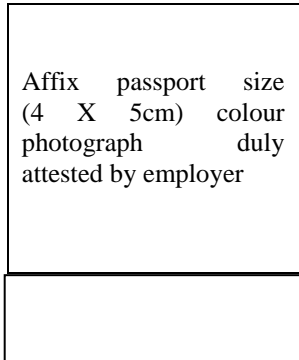


APPLICATION FORM FOR ISSUING ENTRY PERMIT CARD TO OUTSOURCE/CONTRACTOR STAFF
(PERSONAL DATA FORM)

1. Name in capital letters
2. S/O, W/O, D/O
3. Name of Agency
4. Designation
5. Specimen Signature/Thumb impression :
6. Current Address:
..... (Contact no with code)
7. Permanent Address:
.....
8. Date of Birth: 9. ID Proof: 10. ID Proof No:
11. Identification Mark 12. Blood Group.....
13. Valid for (Mention 10 Stations only)
14. Reason for Apply (Tick Appropriate options mentioned below).
 - a) Fresh Application.
 - b) After expiry of Entry Permit Card , ID No. of Previous card _____.
 - c) Card Damage.
 - d) Card Lost.
 - e) Correction in card (eg: Spelling Mistakes).



15. I certify that the above person is on payroll of our organisation. The particulars given are correct and the applicant essentially needs Entry Permit Card in order to perform his/her duty.

(Signature of Employer)
with Seal

Name:
Designation:

(Authorised Signatory from DMRC)
with Seal

Name:
Designation:

Instruction to be followed while applying:-

1. In case of Reason 14(b) & (e), attach photocopy of present Entry Permit Card.
2. In case of Change in designation, attached concerned letter.
3. In case of Damage Card, Damaged card to be enclosed.
4. In case of Loss of Entry Permit Card, a copy of FIR to be enclosed.

----- **For Office use only** -----

C&A verification form Submitted (Yes/No) _____.

If yes, then verified by _____.

Approved _____ Colour Entry Permit Card valid upto _____.

(Signature of Issuing Authority with date)

20. Enclosures:

.....

(Signature/Thumb Impression of applicant)

(*Left hand Thumb impression of Male and Right Hand Thumb impression if Female)

-----For Office Use Only-----

File No.....

Date of issue of C&A report.....

Name of Police Station.....

Name of police District.....

***Note:** Not required of already registered with BCAS/Home Dept. GNCT. Please provide the copy of the approval from BCAS/GNCT.

**DELHI METRO RAIL CORPORATION, FIRE BRIGADE LANE, BARAKHAMBA ROAD, NEW DELHI
(CHARACTER AND ANTECEDENT VERIFICATION FORM FOR OUTSOURCED/CONTRACTORS STAFF)**

Name Of Employer Agency:

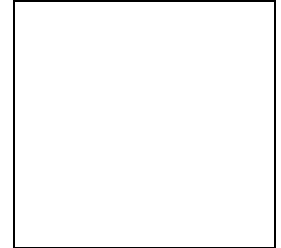
Nature Of Job Offered:

Referred for employment by Sh/Smt/Ms

R/OTel.No.....

Details of candidate:

1. Name :
2. S/o, D/o, W/o :
3. Date of Birth : BG..... Mb.No
4. ESI NO EPF NO
5. Category : Unskilled/Semi Skilled/Skilled/Highly Skilled.
6. Educational Qualification:



EXAMINATION PASSED	YEAR	NAME OF SCHOOL/COLLEGE WITH FULL ADDRESS
8th		
10th		
12th		
Graduation		
Any other		

Documents Attached:

7. Present Address:

Police Station..... Distt..... State.....

Pin..... Tel. No..... Landmark.....

Documents Attached:

8. Permanent Address.....

Distt..... State Pin.....

Tel. No..... Landmark.....

Documents Attached:

9. Nationality: Religion.....

10. Identification Marks: i)

ii).....

11. Adhaar Card No.....

12. Particulars of the place with period of residence where you have resided during the preceding two years:-

PERIOD		ADDRESS IN FULL WITH P.S. AND DISTT.
FROM	TO	

13. Details of previous employment :

PERIOD	DESIGNATION	NAME & ADDRESS OF EMPLOYER	NATURE OF EMPLOYMENT	REASON FOR LEAVING

14. Have you ever been Involved /Arrested/Convicted in any criminal case? (YES/NO).

If yes, give details: FIR NoU/S.....
 Police StationDistrict.....State.....

15. REFERENCES:-

Certificate of residence from two responsible persons of the locality of present Address.

(Also attach photocopy of residence proof or photo I-Card of these persons)

It is certified that Sh./ Smt./ Ms.
 S/o. W/o. D/o Sh.bears a good moral character and has been residing at
for the last..... Years.

Name and Address

Signature & Telephone No.

1.

2.

-

It is certified that the above information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for issue of PIC for metro station/Depot/RSS/office entry.

Counter Signature of
 Employer/Authorized Signatory with stamp

(Signature of Applicant)
 Date & place:
 Telephone nos.

Note: Document to be attached (copy of any two for present as well as permanent address):

Aadhar card, voter ID card, Driving license, Passport, Tenant Verification Report (Local Police), Bank Passbook, Electricity Bill, Landline telephone bill, any photo ID issued by Govt. Except Ration Card.