

TERMS & CONDITIONS OF EMPLOYMENT – CUSTOMER FACILITATION CONTRACTORS AND THEIR EMPLOYEES

S/ N	Item	NAME OF CONTRACTOR PROVIDING CUSTOMER FACILITATION SERVICES TO DMRC				
		Security & Intelligence Services (India) Limited	TOPS Security Ltd.	Security & Intelligence Services (India) Limited		
Address & Contact No.		B-88, 2 nd Floor, Defence Colony, New Delhi-110024 ☎ 011-41015966	A-333, Basement Mera Bagh, Outer Ring Road, Paschim Vihar, New Delhi-110087 ☎ 011-32054618 / 45142926	B-88, 2nd Floor, Defence Colony, New Delhi-110024 ☎ 011- 41015966		
Present Contract period, if not extended in future		31.01.2017 (CFWWS)	16.01.2017	18.11.2018 (CFS)		
1.	Registration Charges	Nil	Nil	Nil		
2.	Security Deposit / Caution Money charged by Contractor, if any	Nil	Nil	Nil		
3.	Probation period by contractor	3 months training followed by 6 months probation period, can be extended by 6 months in two spells of 3 months each.	03/06 months, can be extended without assigning any reasons	3 months training followed by 6 months probation period, can be extended by 6 months in two spells of 3 months each		
4.	Terms of services by the Contractor's for its Employees	1	Termination if provided any false information at the time of appointment & CR not found OK as per police verification report.	1	Termination from employment without any notice during probation period	
		2	Termination for Indiscipline, misconduct & criminal offence & theft.	2	Before leaving the job, Notice of 07 days or salary in lieu thereof.	
		3	Termination in case of serious complaint against employee.	-	3	Termination in case of serious complaint against employee.
		4	Before leaving the job, Notice of 1 month or salary in lieu thereof. Applicable for both sides.	-	4	Before leaving the job, Notice of 1 month or salary in lieu thereof. Applicable for both sides.

Kindly Note that the above details have been prepared based on the information received from the concerned contractor. For detailed Terms & Conditions, please visit the concerned Contractor's Office at the address as mentioned in the above table.