

**Technical Enhancements and New Reports Development**  
**For PM Module of SAP**

**PM01**

**NOTICE OF INVITATIONS TO TENDERER (NIT)**

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## NOTICE INVITING TENDER (NIT)

1. The ED/S&T/P-1, Delhi Metro Rail Corporation Ltd., Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-01, Invites sealed tenders through open e- tendering process up to 1500 Hrs till 05.10.2017 for the following work:

Name OF Work	Earnest Money Deposit (₹)
Technical Enhancements and New Reports Development For PM Module of SAP	1 .1 Lac

2. The tender documents (non-transferable) can only be obtained after registration of tenderer on the website <http://eprocure.gov.in/eprocure/app>. All DD should be drawn in favour of "Delhi Metro Rail Corporation Ltd.", payable at New Delhi
3. In no circumstances will, the amount paid for the tender form, be refundable.
4. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on website <http://eprocure.gov.in/eprocure/app> Any corrigendum, addendum etc issued shall be part of this tender document and shall be available on DMRC website <http://eprocure.gov.in/eprocure/app>.
5. The tender form is non-transferable.
6. The EMD should be submitted in form of crossed Demand Draft / FD / Bank Guarantee drawn in favour of Delhi Metro Rail Corporation Ltd., payable at New Delhi.
7. The tender that does not accompany EMD and tender fee will summarily be rejected.
8. The tender securities (EMD) of unsuccessful tenders shall be discharged / returned by DMRC after awarding of contract. EMD of successful bidder shall be released after the submission of Bank Guarantee.
9. The Performance Guarantee / Contract Agreement should be executed in the prescribed format provided by DMRC Ltd.
10. If due to unforeseen circumstances, the tender is not opened on the stipulated date and time, the same will be opened on the next working day on the same time, i.e. at 1500 Hrs. DMRC will not be responsible for any type of delay.
11. Completion period of the work is **24 weeks** from the date of issuing of Letter of Acceptance (LOA).

### **12. QUALIFYING REQUIREMENTS AND DOCUMENTS TO BE FURNISHED**

In order to be eligible for bidding, the bidder shall meet the following qualifying criteria:

- 12.1** The tenders for this contract will be considered only from those firms (proprietorship firms, partnerships firms, companies, corporations), who meet requisite eligibility criteria prescribed in the Annexure 4 of NIT (prequalification Criteria).
- 12.2** Tenderer shall not have a conflict of interest. The Tenderers found to have a conflict of interest in this tender process shall be disqualified. Tenderers shall be considered to have a conflict of interest, if:
  - a. Submit more than one tender for the work.
  - b. If Tenderers in two different tenders have controlling shareholders in common.
- 12.3** The Tenderer must not have been banned for business by any central/state government department or public sector undertaking and also none of work was rescinded by DMRC after award of contract during last 3 years due to non-performance (undertaking to be given on company's letter head).

**12.4** No consortium or joint venture is allowed for bidding

**12.5 Financial Standing** (Annual Turn Over)

The average annual turnover of last three financial years should be more than ₹ **1.5 Crores**.

Notes:

Financial data for last 03 audited financial years has to be submitted by the Tenderer in Annexure 3 along with balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has not been audited so far'. In such a case the financial data of previous '2' audited financial years will be taken into consideration for evaluation. If audited balance sheet of any other year than the last year is not submitted, the tender will be considered as non-responsive.

**12.6 Performance Certificates**

The Bidder must have the performance certificates in SAP related work as per criteria given in Annexure 4 of NIT.

**12.7** Following documents shall be furnished by the bidder to enable the DMRC to make an assessment as to whether or not the bidder complies with the qualifying criteria:

- a. Documents related to the qualifying criteria as per NIT's Annexure 4.
- b. Audited Balance sheet for the last three years (2013-14, 2014-15, and 2015-16).
- c. Permanent Account Number (PAN/TIN) issued by Income Tax Department.
- d. GST Number
- e. Financial Data as per Annexure 3 of NIT.

**12.8** DMRC reserves the right to accept or reject any of all proposals without assigning any reasons; the Tenderer shall not have any cause of action or claim against the DMRC for rejection of his proposal.

**12.9** The firm should have experience of having satisfactorily completed/ executed similar type of works (Turnkey/System Integration project involving configuration, testing, software development/license delivery and implementation of software) as detailed in the bid document and should have successfully completed business towards implementation/support for SAP ERP during the last 3 years (2013-14,2014-15, 2015-16) as on 31.07.2017.

One similar completed work\* costing not less than ₹ **88.18 Lacs**

**OR**

Two similar completed works\*, each costing not less than ₹ **55.11 Lacs**

**OR**

Three similar completed works\*, each costing not less than ₹ **44.09 Lacs**

\* Similar completed works includes configuration, testing, software development/license delivery and implementation of SAP.

**Please note carefully the requirements for submitting tenders, and the date and time for submittal.**

The intending tenderers must be registered on e-tendering portal <http://eprocure.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.

The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.

Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled Commercial Bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled Commercial Bank based in India and other documents as stated in the tender document.

Bidders shall note that the maximum file size that can be uploaded is 5 MB. All the uploaded files in tender submission should be named properly and arrange systematically.

The bidders are advised to keep in touch with e-tendering portal <http://eprocure.gov.in/eprocure/app> for updates.

On Behalf of DMRC Ltd.

ED/S&T/P-1

### KEY DETAILS

1.	Date of Issue of NIT	06/09/2017
2.	Estimated Cost	₹ 1,10,22,675/-
3.	Cost of Tender document	Non-refundable fee of ₹ 5,900/- in the form of crossed demand draft from a Schedule Commercial Bank in India in favour of "Delhi Metro Rail Corporation Limited", payable at "New Delhi".
4.	Dates for Purchase of Tender document	From <b>06/09/2017 to 05/10/2017</b> (up to 1500 hrs) on e-tendering website <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> Tender document can only be obtained after registration of tenderer on the <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> For further information on this regard bidders are advised to contact 011-49424307, 011-49424365 or 011-23417910
5.	Pre Bid Meeting	-NA-
6.	Office Address for submission of tender cost, EMD & seeking clarifications	Office of DGM/IT, Delhi Metro Rail Corporation Limited, 4th Floor, B-Wing, Metro Bhawan, Barakhamba Road, New Delhi-110001. Phone no. 011-23417910-12
7.	Last date for submission of queries/clarifications	10 days before the submission of Tender.
8.	EMD/ Tender Security Amount	₹ 1.1 Lac
9.	Last date and time for submission of Tender	Upto 05/10/2017, 1500 hrs IST
10.	Date and time of opening of Tender	06/10/2017 on 1500 hrs IST
11.	Contract Period	24 weeks
12.	Bidder's name and address	..... ..... ..... ..... ..... (To be completed by bidder)

**ANNEXURE-1**

**NOT USED**

**ANNEXURE- 2**

**Not Used**

**ANNEXURE- 3**

**FINANCIAL DATA**

**(WORK DONE DURING THE LATEST LAST THREE FINANCIAL YEARS)**

**NAME OF THE TENDERER :**

*(All amounts in Rupees(₹) in Crores)*

<b>S. No.</b>	<b>Description</b>	<b>Financial Data for Last 3 Audited Financial Years (updated as per Note 3 given below)</b>
1	Total value of <i>work done</i> as per audited financial statements	<b>Year 2013-2014</b>
2		<b>Year 2014-2015</b>
3		<b>Year 2015-2016</b>

**NOTE:**

1. Attach attested copies of the Audited Financial Statements of the last three financial years as Annexure.
2. All such documents reflect the financial data of the Tenderer. The financial data in above prescribed format shall be certified by Chartered Accountant in practice / Company Auditor under his signature & stamp.
3. The above financial data will be updated to 31.03.2017 price level assuming 5% inflation for Indian Rupees every year.



## Annexure 4

### Prequalification Criteria

S. No.	Criteria	Documents required
1.	The bidder must be a Company registered under the Indian Companies Act, 1956 and who have their registered offices in India and should have been in existence for a period of at least 3 years from the date of submission of bids.	Certificate of Incorporation/ Partnership deed/ registration.
2.	The bidder must have a valid GST Registration in India.	Copy of Certificate.
3.	Bidder should have implemented at least 1 SAP ERP project with more than 500 ERP users.	Customer order PO/LOA & completion certificate.
4.	The bidder should have completed at least 1 SAP Project in PSU/Govt Organization in India.	Customer order PO/LOA & completion certificate.
5.	The bidder should have completed at least 1 SAP Project involving SAP PM Module Implementation.	Customer order PO/LOA & completion certificate.
6.	The bidder must not have been blacklisted or deregistered by any central / state government department or public sector undertaking during last 3 years.	Undertaking on Company's letterhead as per Appendix 15 of ITT.