

NOTICE INVITING TENDER

NOTICE INVITING TENDER (NIT)

(e-Tender)

Notice No. DMRC/S&T/Tele/EPABX/AMC/17-19

1.1 GENERAL

Name of Work: Provision of EPABX in the DMRC office at NBCC and Comprehensive AMC of EPABX and FAX machines.

On Behalf of DMRC, DGM/Tele, Delhi Metro Rail Corporation, Project Site Office Mayur Vihar-1 Metro Station, Mayur Vihar Phase-1, Delhi -110091 invites tenders up to 11:00 Hrs on 21.04.2017 for the following works:

- 1. Schedule "A"** : Provision of EPABX, Telephones, FAX along with its associated wiring in the DMRC office at NBCC.
- 2. Schedule "B"** : Comprehensive AMC of EPABX and FAX machines installed at various DMRC project site offices.

1.1.1 Key details :

Approximate cost of work	INR 14,19,296.00
Earnest Money amount	INR 28,386/-
Completion period of the Work	For Schedule "A": 03 (Three) month from the date of issue of Letter of Acceptance. For Schedule "B" up to two years from the date of issue of Letter of Acceptance.
Tender documents on sale	From 29.03.2017 to 21.04.2017 (up to 1100 hrs) on e-tendering website Tender documents are available only on e-tendering website www.eprocure.gov.in Tender document can be obtained only online after registration of the tenderer on the website www.eprocure.gov.in .
Cost of Tender documents	INR 5,250/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi.) Cost of tender documents i.e., D.D. / Banker's cheque, in original, shall be accepted only up to 1500 hrs on 21.04.2017 in the office of Deputy General Manager/ Tele Delhi Metro Rail Corporation, Project Site Office, Mayur Vihar-1 Metro Station, Mayur Vihar Phase-1, Delhi -110091
Pre-bid Meeting	-----
Last date for Seeking Clarification	14.04.2017
Last date for issuing addendum	16.04.2017

Date & Time for online Submission of Tender	From 16.04.2017 to 21.04.2017 (up to 1100 hrs)
Date & Time for online opening of Tender	21.04.2017 at 1500 hrs
Authority to purchase tender document, seeking clarifications and submission of completed tender document	Deputy General Manager/ Tele Delhi Metro Rail Corporation, Project Site Office Mayur Vihar-1 Metro Station, Mayur Vihar Phase-1, Delhi -110091

1.1.2 QUALIFICATION CRITERIA :

1.1.2.1 Eligible Applicants :

The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations) who meet requisite eligibility criteria prescribed in the sub-clauses of Clause 1.1.2 of NIT.

1.1.2.2 Minimum Eligibility Criteria:

A. Work Experience: The tenderers will be qualified only if they have completed work(s) during last five years ending 31.03.2017 as given below:

(i) At least one “similar work” * of value **INR 11.35 Lakhs** or more.

OR

(ii) Two “similar works” * each of value **INR 7.10 Lakhs** or more.

OR

(iii) Three “similar works” * each of value **INR 5.68 Lakhs** or more.

The “Similar works” for this contract shall be

a) Supply, Installation, Testing and Commissioning of EPABX system with its associated equipments and wiring.

and

b) Annual Maintenance Contract of EPABX system and FAX machines for at least 01 (one) Year.

Note: Client’s certificate clearly indicating the amount of work done in respect of the “similar work” shall be furnished by the tenderer in support of work experience along-with their tender submissions

B. Financial Standing: The tenderers will be qualified only if they have minimum financial capability as below:

(i) Annual Turnover: The average annual turnover from works of last three financial years should be > INR 5.68 Lakhs.

CA certified financial report is required with membership and registration number of the firm

C. Firm must have Positive net profit before tax in at least two years out of last Five Financial year

with positive net profit before tax in last Financial year

- D. Firm to provide accurate information in any litigation or arbitration resulting from Contract completed or under execution by them over last five years and should not be de-registered in any agencies.
- E. Firm should submit valid registration of VAT.
- F. Valid registration with PF & ESI authorities should be submitted.
- G. Firm should submit PAN details.

1.1.3 No request for extension of tender submission date/time will be entertained under any circumstances.

1.1.4 TENDER DOCUMENTS

The Tender documents consist of:

- NOTICE INVITING TENDER
- INSTRUCTION TO TENDERERS
- CONTRACT AGREEMENT
- SPECIAL CONDITIONS OF CONTRACT
- TECHNICAL SPECIFICATIONS
- WORK SITE
- BILL OF QUANTITIES
- GENERAL CONDITIONS OF CONTRACT
- Annexure – A
- Annexure – B
- Annexure – C

1.1.5 EMD will be forfeited if:-

- (a) The Tenderer withdraws his Tender during the period of Tender validity; or
- (b) The Tenderer does not accept the required arithmetic corrections to his Tender price/quoted rates; or
- (c) The successful Tenderer refuses or neglects to execute the contract agreement or fails to furnish the required Performance Security within the time specified or extended by the employer.

1.1.6 The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of **Deputy General Manager/ Tele**, Delhi Metro Rail Corporation, Project Site Office Mayur Vihar-1 Metro Station, Mayur Vihar Phase-1, Delhi -110091

1.1.7 Successful Tenderer shall have to execute a formal Agreement within Ten days from the date of issue of LOA.

1.1.8 The EMD of unsuccessful tenderers shall be returned after signing of contract with successful tenderer.

1.1.9 The performance guarantee/contract agreement should be executed in the prescribed format of DMRC.

1.1.10 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Earnest Money such as Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.

- 1.1.11** Tenders shall be valid for a period of **180 days** (both days inclusive i.e. the date of submission of tender and the last date of period of validity of the tender) from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount.
- 1.1.12** The Tenderer shall bear all costs associated with the preparation and submission of its application. DMRC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tender process. All documents and other information supplied by DMRC or submitted by a Tenderer to DMRC shall remain or become the property of DMRC. The DMRC will not return any Tender submission.
- 1.1.13** The tender form is not transferable.
- 1.1.14** Due to unforeseen circumstances, if the tender is not opened on the stipulated date, the same will be opened on the next working day at the same time i.e. 15.00 hrs. Corporation will not be responsible for any postal delay.
- 1.1.15** DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.