

**CONFIGURATION, IMPLEMENTATION,  
TESTING AND COMMISSIONING  
OF  
IND-AS COMPLIANT ACCOUNTING SYSTEM  
AND  
SWITCHING OVER  
FROM 'TAXINJ' TAX PROCEDURE  
TO 'TAXINN' TAX PROCEDURE  
ON  
SAP SYSTEM  
FIN01  
FOR  
DELHI MRTS PROJECT  
FIN01**

**NOTICE OF INVITATIONS TO TENDERER (NIT)**

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## **NOTICE INVITING TENDER (NIT)**

1. The ED/FINANCE, Delhi Metro Rail Corporation Ltd., Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-01, Invites sealed tenders through open e- tendering process up to 1100 Hrs till 30.12.2016 for the following work:

<b>Name OF Work</b>
<b>CONFIGURATION, IMPLEMENTATION, TESTING AND COMMISSIONING OF IND-AS COMPLIANT ACCOUNTING SYSTEM AND SWITCHING OVER FROM 'TAXINJ' TAX PROCEDURE TO 'TAXINN' TAX PROCEDURE ONSAP SYSTEM</b>

2. The tender documents (non-transferable) can only be obtained after registration of tenderer on the website <http://eprocure.gov.in/eprocure/app>. Downloaded tender document will not be entertained. All DD. should be drawn in favour of “Delhi Metro rail Corporation Ltd.”, payable at New Delhi
3. In no circumstances will, the amount paid for the tender form, be refundable.
4. Any corrigendum, addendum etc issued shall be part of this tender document and shall be made available on DMRC website <http://eprocure.gov.in/eprocure/app>.
5. The tender form is non-transferable.
6. The EMD should be submitted in form of crossed Demand Draft/FD/Bank Guarantee from scheduled commercial bank drawn in favour of Delhi Metro Rail Corporation Ltd. payable at New Delhi.
7. The tender that does not accompany EMD along with required documents will summarily be rejected.
8. The tender securities (EMD) of unsuccessful tenders shall be discharged/returned by DMRC after awarding of contract & EMD of successful bidder shall be released after the submission of Performance Bank Guarantee.
9. The Performance Guarantee / Contract Agreement should be executed in the prescribed format provided by DMRC Ltd.
10. If due to unforeseen circumstances, the tender is not opened on the stipulated date and time, the same will be opened on the next working day on the same time, i.e. at 1500 Hrs. Corporation will not be responsible for any type of delay.
11. Completion period of the work is 22 weeks from the date of issuing of Letter of Acceptance (LOA).
- 12. QUALIFYING REQUIREMENTS AND DOCUMENTS TO BE FURNISHED**

In order to be eligible for bidding, the bidder shall meet the following qualifying criteria:

  - 12.1 The tenders for this contract will be considered only from those firms (proprietorship firms, partnerships firms, companies, corporations), who meet requisite eligibility criteria prescribed in the Annexure 4 of NIT (prequalification Criteria).
  - 12.2 Tenderer shall not have a conflict of interest. The Tenderers found to have a conflict of interest in this tender process shall be disqualified. Tenderers shall be considered to have a conflict of interest, if:
    - a. Submit more than one tender for the work.
    - b. If Tenderers in two different tenders have controlling shareholders in common.
  - 12.3 The Tenderer must not have been banned for business by any central/state government department or public sector undertaking and also none of work was rescinded by DMRC after award of contract during last 5 years due to non-performance(undertaking to given on company's letter head).
  - 12.4 No consortium or joint venture is allowed for bidding

## 12.5 Financial Standing

Notes:

Financial data for last five audited financial years has to be submitted by the Tenderer in Annexure 2 & 3 along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has not been audited so far'. In such a case the financial data of previous '4' audited financial years will be taken into consideration for evaluation. If audited balance sheet of any other year than the last year is not submitted, the tender will be considered as non-responsive.

## 12.6 Performance Certificates

The Bidder must have the performance certificate in SAP related work from at least two government organizations/ public sector units.

12.7 Following documents shall be furnished by the bidder to enable the DMRC to make an assessment as to whether or not the bidder complies with the qualifying criteria:

- a. Documents related to the qualifying criteria as per in NIT Annexure 4.
- b. Audited Balance sheet for the last five years 2011-12, 2012-13, 2013-14, 2014-15, and 2015-16).
- c. Permanent Account Number (PAN/TIN) issued by Income Tax Department.
- d. Financial Data as per Annexure 2 & 3 of NIT.

12.8 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons; the Tenderer shall not have any cause of action or claim against the DMRC for rejection of his proposal.

12.9 The firm should have experience of having satisfactorily completed/ executed similar type of works\* as detailed in the bid document and should have successfully completed business towards implementation/support for SAP ERP during the last 5 years as on 30.09.2016.

One similar completed works\* costing not less than Rs 1.52 crore

**OR**

Two similar completed works\*, each costing not less than Rs 0.95 crore

**OR**

Three similar completed works\*, each costing not less than Rs 0.76 crore

\* Similar completed works includes configuration, testing, software development/ delivery and implementation of ERP software.

**Please note carefully the requirements for submitting tenders, and the date and time for submittal.**

The intending tenderers must be registered on e-tendering portal <http://eprocure.gov.in/eprocure/app> Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id

and password. On login, tenderer can participate in tendering process and can witness various activities of the process.

The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.

Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security in the form of Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.

Bidders shall note that the maximum file size that can be uploaded is 5 MB. All the uploaded files in tender submission should be named properly and arrange systematically.

The bidders are advised to keep in touch with e-tendering portal <http://eprocure.gov.in/eprocure/app> for updates.

On Behalf of DMRC Ltd.  
ED/FINANCE

**KEY DETAILS**

1.	Date of Issue of NIT	30/11/2016
2.	Estimated Cost	1.90 crore (including Service Tax)
3.	Cost of Tender document	Non-refundable fee of Rs 21,000/- (including VAT) in the form of crossed demand draft from a Schedule Commercial Bank in India in favour of "Delhi Metro Rail Corporation Limited", payable at "New Delhi".
4.	Dates for Purchase of Tender document	From 30/11/2016 to 30/12/2016(up to 1100 hrs) on e-tendering website <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> Tender document can only be obtained after registration of tenderer on the <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> For further information on this regard bidders are advised to contact 011-49424307, 011-49424365 or 011-23417910
5.	Pre Bid Meeting	12/12/2016
6.	Office Address for submission of tender cost, EMD & seeking clarifications	Office of ED/FINANCE, Delhi Metro Rail Corporation Limited, 3rd Floor, B-Wing, Metro Bhawan, Barakhamba Road, New Delhi-110001. Phone no. 011-23417910-12
7.	Last date for submission of queries/clarifications	20/12/2016
8.	Reply of queries	23/12/2016
9.	EMD/ Tender Security Amount	Rs. 1.90 Lakh
10.	Last date and time for submission of Tender	Upto 30/12/2016 , 1100 hrs IST
11.	Date and time of opening of Tender	30/12/2016 on 1130 hrs IST
12.	Contract Period	Refer schedule of key dates
13.	Bidder's name and address	..... ..... ..... ..... ..... (To be completed by bidder)

**ANNEXURE-1**

**NOT USED**

## ANNEXURE- 2

### Financial DATA

Applicant's legal name .....Date .....

Page ..... of ..... Pages

S.N.	Description	Financial Data for Latest Last 5 Years (Indian Rupees)				
		Year 2011-12	Year 2012-13	Year 2013-14	Year 2014-15	Year 2015-16
1.	<b>Total Assets</b>					
2.	<b>Current Assets</b>					
3.	<b>Total External Liabilities</b>					
4.	<b>Current Liabilities</b>					
5.	<b>Annual Profits Before Taxes</b>					
6.	<b>Annual Profits After Taxes</b>					
7.	<b>Net Worth</b> [= 1 - 3]	X	X	X	X	X
8.	<b>Working Capital</b> [=2 - 4]	X	X	X	X	X
9.	<b>Return on Equity</b>					
10.	<b>Annual turnover (from Related work)</b>					
11.	<b>Gross Annual turnover</b>					

Attach copies of the audited balance sheets, including all related notes, income statements for the last five audited financial years 2011-12, 2012-13, 2013-14, 2014-15, 2015-16 AS indicated above, complying with the following conditions.

1. All such documents that reflect the financial data of the Tenderer
2. Historic financial statements shall be audited by Statutory Auditor of the Company under their seal & stamp and shall be strictly based on Audited Annual Financial results of the relevant period(s). No statements for partial periods will be accepted.
3. Historic financial statements must be complete, including all notes to the financial statements.
4. Return on Equity = Net Income / Shareholders Equity  
Return on Equity = Net Income is for the full fiscal year (before dividends paid to common stock holders but after dividends to preferred stock).  
Shareholders equity does not include preferred shares.
5. The above Annexure shall be duly certified by Chartered Accountant in practice/ Company Auditor under his signature & stamp.



## **ANNEXURE- 3**

### **FINANCIAL DATA**

**(WORK DONE DURING THE LATEST LAST FIVE FINANCIAL YEARS)**

**NAME OF THE TENDERER :**

*(All amounts in Rupees in Crores)*

<b>S. No.</b>	<b>Description</b>	<b>Financial Data for Last 5 Audited Financial Years</b> <b>(updated as per Note 3 given below)</b>	
1	Total value of <i>work done</i> as per audited financial statements	<b>Year 2011-2012</b>	
2		<b>Year 2012-2013</b>	
3		<b>Year 2013-2014</b>	
4		<b>Year 2014-2015</b>	
5		<b>Year 2015-2016</b>	

**NOTE:**

1. Attach attested copies of the Audited Financial Statements of the last five financial years as Annexure.
2. All such documents reflect the financial data of the Tenderer. The financial data in above prescribed format shall be certified by Chartered Accountant in practice / Company Auditor under his signature & stamp.
3. The above financial data will be updated to 31.03.2016 price level assuming 5% inflation for Indian Rupees every year.

## Annexure 4

### Prequalification Criteria

S. No.	Criteria	Documents required
1	The bidder must be a Company registered under the Indian Companies Act, 2013 and who have their registered offices in India and should have been in existence for a period of at least 5 years from the date of submission of bids	Certificate of Incorporation
2	The bidder must have a valid Service Tax Registration in India	Copy of Certificate
3	Bidder should have implemented at least 1 SAP ERP project with more than 400 ERP users	Customer order PO/LOA & completion certificate
4	Bidder should have implemented at least 1 SAP project in public sector/government organizations in India	Customer order PO/LOA & completion certificate
5	The bidder should have completed at least one Project involving Procedures Formula Based (TAXINJ) (under SAP India Localization implementation )	Customer order PO/LOA/ completion certificate (having PO reference clearly mentioned about activity)
6	The bidder should have completed at least one Project involving condition Based (TAXINN) conversion of tax procedure (under SAP India Localization implementation)	Customer order PO/LOA/ completion certificate (having PO reference clearly mentioned about activity)
7	The bidder must be profitable in each of the last 3 financial years (2013-14,2014-15,2015-16)	Audited Statements
8	The bidder must not have been blacklisted or deregistered by any central / state government department or public sector undertaking during last 5 years	Copy of Certificate