

**NOTICE INVITING TENDER (NIT)**

**DELHI METRO RAIL CORPORATION LIMITED**

**1.0 General**

**1.1 Name of Work:**

Delhi Metro Rail Corporation (DMRC) Ltd. invites online open e-tender for the work of **“Providing and Enabling Digital Signature Certificate (DSC) for e-tendering / e-procurement purposes in respect of the Officials of Delhi Metro Rail Corporation Limited (DMRC) in connection with implementation of e-tendering / e-procurement system in DMRC”** from the interested applicants/tenderers subject to the fulfilment of conditions stipulated under Clause 1.3 of NIT given hereinafter.

**1.2 Key details:**

Approximate cost of work	INR 83.60 Lakh
Tender Security	Amount of Tender Security:- INR 1.0 Lakh Validity of Tender Security: - 17/06/2017 Tender Security (in original) as per Clause 2.13 of ITT shall be accepted only <b>up to 1500 hrs on 21/10/2016</b> in the office of Executive Director/Contracts at following address.
Contract period	<b>24 Months</b> (extendable with mutual agreement)
Issue of Tender Documents	From <b>04/10/2016 to 20/10/2016 (up to 1500 hrs)</b> on e-tendering portal <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .
Cost of Tender documents	INR 5,250/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi) Cost of tender documents i.e, D.D. / Banker's cheque, in original, shall be accepted only upto <b>1500 hrs on 21/10/2016</b> in the office of Executive Director/Contracts at below mentioned address.
Date & time of Submission of Tender	Submission start date: 17/10/2016 (900 hrs) Submission end date: 20/10/2016 (1500 hrs)
Date & time of opening of Tender online	21/10/2016 at 1505 hrs.
<ul style="list-style-type: none"> <li>Authority for issuing tender documents, seeking clarifications and submission of completed tender documents</li> </ul>	<b>Executive Director/Contracts,</b> Delhi Metro Rail Corporation, 5 <sup>th</sup> floor, A-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001

### 1.3 **Qualification Criteria**

The tender for this work will be considered only from those applicants who are able to provide and enable Digital Signature Certificates issued by such Certifications Agencies (CA) who are appointed / approved by Controller of Certification Agencies (CCA), Govt. of India.

1.3.1 The tenderer shall submit following documents as Technical Package of their tender submission.

(i) The applicant shall submit, along-with their tender submission, valid documentary evidence issued by CCA in respect of approval of the Certification Agencies (CA) and subsequent recognition/authentication by the CA in respect of the applicant/tenderer clearly mentioning the validity of the respective certificate.

(ii) Copy of Service Tax Registration in respect of DSC issuing agency/firm.

(iii) Copy of DVAT registration (TIN) in respect of the agency/firm who will provide hardware token/key to store DSC

If above-mentioned documents are not submitted by the applicants in this regard, their tender shall be considered as non-responsive and will be rejected summarily and their financial bid /offer shall not be opened.

1.3.2 Financial offer / Price Bid shall be opened on later date in respect of only those tenderers whose submissions are found substantially responsive and technically compliant as per Clause 1.3.1 mentioned hereinbefore will be opened. The time of opening of financial package shall be informed through e-tendering portal only. Tenderers can visit to DMRC e-procurement portal (<https://eprocure.gov.in/eprocure/app>) for further information in this regard.

1.4 The applicants may obtain further information/ clarification, if any, in respect of the tender documents from the office of **Executive Director/Contracts**, Delhi Metro Rail Corporation, 'A' Wing, 5<sup>th</sup> floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001.

1.5 The intending applicants must be registered on e-tendering portal <https://eprocure.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the applicants will get user id and password. On login, applicants can participate in the tendering process and can witness various activities of the process.

### 1.6 **TENDER DOCUMENTS**

The Tender documents consist of:

1. Notice Inviting Tender (NIT)
2. Instructions to Tenderers (ITT)
3. Scope of Work
4. Terms and Conditions
5. BOQ / Pricing Document

1.7 Tenders and all accompanying documents shall be in English language.

1.8 The authorized signatory of intending applicant must have valid **class-II** or **class-III** digital signature. The tender document can only be downloaded from e-tendering portal using class-II or class-III digital signature. The applicant shall upload their tender on <https://eprocure.gov.in/eprocure/app> using class-II or class-III digital signature of their authorized signatory.

1.9 Tenders have to be submitted online on e-tendering portal <https://eprocure.gov.in/eprocure/app>. It shall be the responsibility of the bidder/ tenderer to ensure that his tender is submitted on e-tendering website of DMRC before the deadline of submission prescribed in NIT.

Submission of Tenders shall be closed on e-tendering website of DMRC at the date & time of submission prescribed in NIT after which no tender shall be accepted.

1.10 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No applicant shall have any cause of action or claim against the DMRC for rejection of his proposal.

**Executive Director/Contracts  
Delhi Metro Rail Corporation Ltd.**