



**DELHI METRO RAIL CORPORATION LIMITED**

**Surface Topographic Survey of Underground Cables of  
Delhi Metro Rail Corporation Ltd.**

**CONTRACT NO: –CEE/PS-2/01**

**TENDER DOCUMENTS**

**VOLUME 1**

**NOTICE INVITING TENDER (WITH QUALIFICATION  
REQUIREMENTS)**

**INSTRUCTION TO TENDERERS**

**FORM OF TENDER**

**Office of CEE/PS-2  
Shahzada Bagh, Inderlok, Opposite Inderlok Metro Station  
Delhi-110035**

**CONTRACT NO: CEE/PS-2/01**

**TENDER DOCUMENTS**

**VOLUME 1**

**NOTICE INVITING TENDER**

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**NOTICE INVITING TENDER (NIT)****1.1 GENERAL****1.1.1 Name of Work:**

Delhi Metro Rail Corporation (DMRC) Ltd. invites Open Tenders on local competitive bidding basis from eligible applicants, who fulfil *qualification criteria* as stipulated in clause 1.1.4 of NIT, for the scope

**Contract CEE/PS-2/01: “Surface Topographic Survey of Underground Cables of Delhi Metro Rail Corporation Ltd.”**

The brief scope of the work and site information is provided in ITT clause A1 & Employer Requirements (Volume –3 & Vol. 4)

**1.1.2 Key details :- Approximate Cost of work = INR 54,41,875/-.**

Tender Security amount	INR 1,08,838 (Tender Security shall remain valid for a period of 180 days from the date of submission (extended date if any) for the tender.
Expected Completion period of the Work	06 months
Tender documents on sale	10.08.2016 to 13.09.2016 (upto 1500hrs) on e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> . for further information in this regards bidders are advised to contact on 0120-4200462, 4001002, 8826246593
Cost of Tender documents	<b>INR 5250/-</b> (INR 5,000/- plus 5% VAT) Non Refundable.  (Demand Draft / Banker's Cheque drawn on a Scheduled Commercial Bank based in India and should be in favor of "Delhi Metro Rail Corporation Ltd" Payable at New Delhi)  Cost of tender document i.e. DD/Banker's cheque, in original, shall be accepted only upto 1500hrs on 13.09.2016 in the office of CEE/PS-2 at address mentioned herein after.
Pre-bid Meeting	<b>31.08.2016 @ 15:00 Hrs.</b>
Last date of seeking clarification	<b>03.09.2016</b>
Last date of issuing addendum	<b>08.09.2016</b>
Date & time of Submission of Tender	<b>13.09.2016 @ 15:00 Hrs.</b>
Date & time of opening of Tender	<b>14.09.2016 @ 15.30 Hrs.</b>

Authority and place for purchase of tender documents, seeking clarifications and submission of completed tender documents	<b>Chief Electrical Engineer/PS-2</b> Shahzada Bagh, Inderlok Opposite Inderlok Metro Station New Delhi –110 035
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**1.1.3 Source of Funds: This Contract shall be NON-JICA funded contract & funds shall be arranged by DMRC.**

**1.1.4 QUALIFICATION CRITERIA :**

**1.1.4.1 Eligible Applicants :**

- I. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations, consortia or joint ventures) who meet requisite eligibility criteria prescribed in the sub-clauses of Clause 1.1.4 of NIT. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract.
- II.
  - (a) A non-Indian firm is permitted to tender only in a joint venture or consortium arrangement with any other Indian firm having minimum participation interest of 26% or their wholly owned Indian subsidiary registered in India under Companies Act-1956 with minimum 26% participation
  - (b) A tenderer shall submit only one bid in the same tendering process, either individually as a tenderer or as a partner of a JV. A tenderer who submits or participates in, more than one bid will cause all of the proposals in which the tenderer has participated to be disqualified. No tenderer can be a subcontractor while submitting a bid individually or as a partner of a JV in the same bidding process. A tenderer, if acting in the capacity of subcontractor in any bid, may participate in more than one bid, but only in that capacity.
- III. Tenderers shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
  - a) tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for on implementation of the project;
  - b) tenderer is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph (a) above; or
  - c) tenderer lends, or temporarily seconds its personnel to firms or organisations which are engaged in consulting services for the preparation related to procurement for on implementation of the project, if the personnel would be involved in any capacity on the same project.
- IV. A firm, who has purchased the tender document in their name, can submit the tender either as individual firm or in joint venture/Consortium. However, the lead partner in case of JV shall

be one who has experience of similar electrical work.

- V. Any Central / State government department / public sector undertaking / other government entity or local body must not have banned business with the tenderer (any member in case of JV) as on the date of tender submission. Also no contract of the tenderer should have been rescinded / terminated by DMRC after award during last 5 years due to non-performance of the tenderer or any of JV/Consortium members. The tenderer should submit undertaking to this effect in **Appendix-13** of Form of Tender.
- VI. Tenderer (any member in case of JV/consortium) must not have paid liquidated damages of 10% (or more) of the contract value in a contract due to delay or penalty of 10% (or more) of the contract value due to any other reason during last five years. The tenderer should submit undertaking to this effect in **Appendix-14** of Form of Tender.
- VII. Tenderer (any member in case of JV/consortium) must not have suffered bankruptcy/ insolvency during the last 5 years. The tenderer should submit undertaking to this effect in **Appendix-15** of Form of Tender.
- VIII. **LEAD PARTNER/NON SUBSTANTIAL PARTNERS/CHANGE IN JV/CONSORTIUM**
- a. Lead partner must have a minimum of 26% participation in the JV/Consortium.
- b. Partners having less than 26% participation will be termed as non-substantial partner and will not be considered for evaluation which means that their financial soundness and work experience shall not be considered for evaluation of JV/Consortium.
- c. In case of JV/Consortium, change in constitution or percentage participation shall not be permitted at any stage after their submission of application otherwise the applicant shall be treated as non-responsive.
- d. The tenderer, in case of JV/Consortium, shall clearly and unambiguously define the role and responsibilities for each substantial/non-substantial partner in the JV agreement/ MOU submitted vide foot note (d) of Appendix 6 of Form of Tender, providing clearly that any abrogation/subsequent re-assignment of any responsibility by any substantive/non-substantive partner of JV/Consortium in favour of other JV/Consortium partner or any change in constitution of partners of JV/Consortium (without written approval of Employer) from the one given in JV agreement/MOU at tender stage, will be treated, as 'breach of contract condition' and/or 'concealment of facts' (as the case may be), vide GCC clause 4.33.1 [a (ii) and (iii)] and acted accordingly.
- The Employer in such cases, may in its sole discretion take action under clause 4.33.1 (b) and/or under clause 4.33.1(c) of GCC against any member(s) for failure in tenderer's obligation and declare that member(s) of JV/Consortium ineligible for award of any tender in DMRC or take action to terminate the contract in part or whole under clause 13 of GCC as the situation may demand and recover the cost/damages as provided in contract.
- IX. A Tenderer and all partners constituting the Tenderer shall confirm Non-performance of a contract did not occur within the last two (2) years prior to the deadline for application

submission based on all information on fully settled disputes or litigation (**as per Appendix 18 of FOT**). A fully settled dispute or litigation is one that has been resolved in accordance with the Dispute Resolution Mechanism under the respective contract and where all appeal instances available to the Applicant have been exhausted.

#### 1.1.4.2 Minimum Eligibility Criteria:

##### A. General Work Experience:

Under Ground Survey of minerals, utilities, oil etc. with GPR or any other relevant technologies.

##### B **Specific Work experience:-**

The tenderers will be qualified only if they have completed work(s) during last Ten years as on date of tender submission as given below:

- (i) At least **one single work of value Rs.43.5 Lacs or more** which shall include minimum of Under Ground Survey of minerals, utilities, oil etc. with GPR or any other relevant technologies.

OR

- (ii) **2 different works of Rs 27.0 Lacs or more** Both works shall include minimum of Under Ground Survey of minerals, utilities, oil etc. with GPR or any other relevant technologies.

OR

- (iii) **3 different works of Rs 21.75 Lacs or more** All three works shall include minimum of Under Ground Survey of minerals, utilities, oil etc. with GPR or any other relevant technologies

##### **Note:-**

- The tenderer shall submit details of work executed by them in the Performa of **Annexure-1** for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. ***The offers submitted without this documentary proof shall not be evaluated.*** In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates for all payments received and copy of final/last bill paid by client shall be submitted.
- Value of successfully completed portion of any ongoing work up to **date of tender submission** will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to tender submission date assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year.
- In case of joint venture / JVA/Consortium full value the work, if done by the same joint venture or any of members of the Joint Venture shall be considered. If the work done by them in any other JV/JVA/ Consortium value of work as per his percentage participation in that JV/JVA/ Consortium shall be considered.

**B. Financial Standing:** The Tenderers will be qualified only if they have minimum financial Capabilities as below:

- (i) **T1 – Liquidity:** Not used
- (ii) **T2 – Profitability:** Not used
- (iii) **T3 – Net Worth:** Not used

(iv) **T4 - Annual Turnover:** The average annual turnover from of last **five financial years** should be **≥87.0 Lacs.**

**In Case of JV/JVA/ Consortium** – the tenderer must fulfil the following conditions:

1. Each partner to have minimum 25% of minimum requirement.
2. At least one partner to have 40% of minimum requirement.
3. All partners put together should meet the minimum requirement as per their percentage participation.

**Example:** Let Member-1 has percentage participation = M and Member - 2 has =N. Let the average annual turnover of Member-1 is 'A' and that of Member-2 is 'B', then the average annual turnover of JV/JVA/ Consortium will be

$$\frac{AM+BN}{100}$$

100

**Notes:**

- Financial data for latest last five audited financial years has to be submitted by the tenderer in **Annexure-2** along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has actually not been audited so far'. In such a case the financial data of previous '4' audited financial years will be taken into consideration for evaluation. If audited balance sheet of any other year than the last year is not submitted, the tender will be considered as non-responsive.
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

**1.1.4.3 Bid Capacity Criteria :**

**Bid Capacity:** The Tenderers will be qualified only if their available bid capacity is more than the approximate cost of work.

The approximate cost of work for Contract **CEE-PS-2/01** is **Rs 54.41 Lacs**. Bid capacity will be calculated based on the following formula:

$$\text{Bid Capacity} \geq 2 * A * N - B$$

**If Bid Capacity of a tenderer is:-**

- (i) **More than Rs. 54.41 Lacs.** the tenderer will qualify for Contract **CEE/PS-2/01**.



**(ii) Less than Rs 54.41 Lacs the tenderer will be disqualified.**

Where,

A = Maximum of the value of works executed in any one year during the last five financial years (updated to tender submission date price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year).

N = No. of years prescribed for completion of the work =12 months=1 year

B = Value of existing commitments (**as on latest tender submission date**) for on-going works during period of **6 months w.e.f.** tender submission date

**Notes:**

- Financial data for latest last five financial years has to be submitted by the tenderer in **Annexure-3A** along with audited financial statements. The financial data in the prescribed format shall be certified by the Chartered Accountant with his stamp and signature in original.
- Value of existing commitments for on-going construction works during period of **12 months w.e.f. tender submission date** has to be submitted by the tenderer in **Annexure-3B**. These data shall be certified by the Chartered Accountant with his stamp and signature.
- In the case of a group, the above formula will be applied to each member to the extent of his proposed participation in the execution of the work. If the proposed % is not provided, equal participation will be assumed.

**Example for calculation of bid capacity in case of JV / Group**

Suppose there are 'P' and 'Q' members of the JV / group with their participation in the JV / group as 70% and 30% respectively and available bid capacity of these members as per above formula individually works out 'X' and 'Y' respectively, then Bid Capacity of JV / group shall be as under:

$$\text{Bid Capacity of the JV / group} = 0.7X + 0.3Y$$

**1.1.4.4** The tender submission of Tenderers, who do not qualify the minimum eligibility criteria & bid capacity criteria stipulated in the clauses 1.1.4.1 to 1.1.4.3 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.4.1 to 1.1.4.3 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

**1.1.4.5 Minimum Key Staff requirement – shall be as per Annexure-4 of NIT**

**NOTE** – Please submit the CV of above Key staff required as per annexure-4 in the format given in Annexure – 5 of NIT.

**1.1.5 The Tender documents consist of :**

## Volume 1

Notice Inviting Tender  
Instructions to Tenderers (including Annexures)  
Form of Tender (including Appendices)

## Volume 2

General Conditions of Contracts  
Special Conditions of Contract (including Schedules)

## Volume 3

General Specifications

## Volume 4

Employer's Requirements

## Volume 5

Bill of Quantities

- 1.1.6** The Tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Chief Electrical Engineer/PS-2, 9/11 Shahzada Bagh, Inderlok, Opposite Inderlok Metro Station, New Delhi –110 035
- 1.1.7** The intending tenderers must be registered on e-tendering portal <https://eprocure.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.1.8** The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid class-III digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
- 1.1.9** Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.
- 1.1.10** All Tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause. **E 4.4** of "Instructions to Tenderers" and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.
- 1.1.11** Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 1.1.12** Tenders shall be valid for a period of **120 days** from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount valid for **180 days** from

the date of submission of tender as per clause C18 of ITT in the form of a Bank Guarantee (as per **Annexure-7 of ITT**) from Scheduled Commercial Bank in India.

- 1.1.13** DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.
- 1.1.14** Bidders shall note that the maximum file size that can be uploaded is 5 MB. All the uploaded files in tender submission should be named properly and arrange systematically
- 1.1.15** The bidders are advised to keep in touch with e-tendering portal <https://eprocure.gov.in/eprocure/app> for updates.

## **1.2 INSTRUCTIONS FOR ONLINE BID SUBMISSIONS**

- 1.2.1.1** The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
- 1.2.1.2** More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

### **1.2.2 REGISTRATION**

- 1.2.2.1** Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 1.2.2.2** As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.2.2.3** Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.2.2.4** Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 1.2.2.5** Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 1.2.2.6** Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **1.2.3 SEARCHING FOR TENDER DOCUMENTS**

- 1.2.3.1** There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 1.2.3.2** Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My

Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 1.2.3.3** The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **1.2.4 PREPARATION OF BIDS**

- 1.2.4.1** Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 1.2.4.2** Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 1.2.4.3** Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 1.2.4.4** To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### **1.2.5 SUBMISSION OF BIDS**

- 1.2.5.1** Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 1.2.5.2** The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 1.2.5.3** Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 1.2.5.4** Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 1.2.5.5** Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been

completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 1.2.5.6** The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 1.2.5.7** All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.2.5.8** The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.2.5.9** Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 1.2.5.10** The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **1.2.6 ASSISTANCE TO BIDDERS**

- 1.2.6.1** Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 1.2.6.2** Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**Chief Electrical Engineer/PS-2  
For Managing Director  
Delhi Metro Rail Corporation limited**

**ANNEXURE-1****WORK EXPERIENCE****Annexure 1**

**Applicant's legal name** ..... **Date**.....

**Group Member's legal name**..... **Page** ..... **of** ..... **pages**

For similar works as per clause no. 1.1.4.2 (A) or more at the price level on last day of month previous to the month the tender submitted (considering escalation as per Clause 1.1.4.2 of Notes Bullet no.3)

Specific Construction Experience (shall be submitted separately for each work claimed for work experience)		
Similar Contract Number _____ of _____ required	Information	
Contract Identification		
Award date		
Completion date		
Employer's Name		
Employer's Address:		
Telephone / Fax number: E Mail		
Role in Contract (Individual/JV-JVA member)	Individual	JV Member
Completion Cost	Currency (as stated in Clients certificate)	In equivalent INR at <b><i>as on date of tender submission</i></b> price level
If JV member specify percentage participation in contract & amount (Please refer Note-1)	% participation	In equivalent INR at <b><i>as on date of tender submission</i></b> price level
Quantum of similar work in support of clause no. 1.1.4.2.		<b>In case of JV/JVA, actual works executed by the Applicant (duly substantiated with Client Certificate)</b>

**NOTE: 1.** Only the value of contract as executed by the applicant/member in his own name should be indicated. Where a work is undertaken by a group JV/JVA/ Consortium, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

2. Separate sheet for each work along with Clients Certificate to be submitted.

**ANNEXURE - 1A: Summary of Information provided in Annexure-1**

**Applicant’s legal name** ..... **Date**.....

**Group Member’s legal name**..... **Page** ..... **of** ..... **pages**

Name of Applicant (each member in case of group)	<b>Total Number of works As per clause no. 1.1.4.2 A at the price level of <i>as on</i> <i>date of tender submission.</i></b>	No. of contracts delayed, i.e., completed beyond the original date of completion

**NOTE:-**

1. In case the work was done as JV/JVA/Consortium, only the value of work done by the applicant as per his Percentage participation must be given.
2. Reasons of delay whether on contractors account or on account of Employer in each applicable case need to be enclosed separately.

**ANNEXURE- 2**  
**Financial DATA**

**NOT USED**



**ANNEXURE- 3A****FINANCIAL DATA****(WORK DONE DURING THE LATEST LAST FIVE FINANCIAL YEARS)****NAME OF THE TENDERER (CONSTITUENT MEMBER IN CASE OF JV/JVA/CONSORTIUM) :***(All amounts in Rupees in Crores)*

S. No.	DESCRIPTION	Financial Data for Last 5 Audited Financial Years (updated as per Note 5 given below)				
		Year 2010-2011	Year 2011-2012	Year 2012-2013	Year 2013-2014	Year 2014-2015
1	2	3	4	5	6	7
	Total value of work done as per audited financial statements					

**NOTE:**

1. Separate Performa shall be used for each member in case of JV/JVA/Consortium.
2. Attach attested copies of the Audited Financial Statements of the last five financial years as Annexure.
3. All such documents reflect the financial data of the tenderer or member in case of JV/JVA/Consortium, and not that of sister or parent company.
4. The financial data in above prescribed format shall be Certified by Chartered Accountant / Company Auditor under his signature & stamp.
5. The above financial data will be updated to 31.03.2015 price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. For the purpose of evaluation of all prices will be converted to Indian Rupees using the Exchange (selling) rates for those currencies at the close of business of the State Bank of India at 31st December of each financial year.
6. Applicants whose financial year closure falls in months after March, may submit all relevant data for the last 5 years i.e. 2011, 2012, 2013 2014 and 2015.

**ANNEXURE- 3B (WORKS IN HAND)**

AS on first day of the month of tender submission

**Applicant's legal name** ..... **Date**.....

**Group Member's legal name**..... **Page** ..... **of** ..... **pages**

Name and brief particulars of contract (Clearly indicate the part of the work assigned to the applicant(s))	Name of client with telephone number and fax number	Contract Value In Rupees Equivalent (Give only the value of work assigned to the applicant(s) (Assume inflation as given in Annexure 3)	Value of balance work yet to be done in Rupee equivalent as on tender submission date	<i>Date of Completion as per Contract Agreement</i>	<i>Expected Completion Date</i>	Delay if any, with reason	Value of work to be done on the <b>1<sup>st</sup> day of the month of tender submission in 2015-16</b>	Value of work to be done in the period in <b>the next six months</b>

**ANNEXURE- 4**  
**MINIMUM KEY STAFF REQUIREMENT DURING THE PEAK**

<b><u>S.NO</u></b>	<b><u>DESIGNATION</u></b>	<b><u>FOR CEE/PS-2/01</u></b>
1.	<b><u>PROJECT MANAGER</u></b>	<b><u>1</u></b>
2.	<b><u>SITE SUPERVISOR</u></b>	<b><u>2</u></b>
3.	<b><u>SAFETY SUPERVISOR</u></b>	<b><u>1</u></b>
4.	<b><u>AUTOCAD OPERATOR</u></b>	<b><u>1</u></b>
5.	<b><u>TRAFFIC MARSHAL</u></b>	<b><u>2</u></b>

- a) **Project Manager (PM):** - Graduate having minimum 10 years of total experience out of which 5 years should be in projects of similar nature.
- b) **Site Supervisor:** – Graduate/Diploma having minimum 3/ 5 years of total experience in projects of similar nature
- c) **Safety Supervisor:** – Any basic qualification with any SHE related certificate course or Designated Supervisor/Foreman having formal school education and has successfully completed SHE Training of one week/6 days/48 hours duration from DMRC approved agency with minimum 2 year relevant experience.
- d) **Auto CAD Operator:** - Diploma in Auto CAD with minimum 2 years relevant experience.

**NOTE** – Please submit the CV of above Key Personals as per Annexure – 5 of NIT.

*The tenderer is required to confirm in Appendix-G of Annexure-4 of ITT that above minimum requirement of experts of requisite experience and qualification will be mobilized by them for the work in addition to semi-skilled and skilled staff.*

**ANNEXURE 5**

**Applicant’s legal name** ..... **Date**.....  
**Group Member’s legal name**..... **Page** ..... **of** ..... **pages**

**Key Staff Bio-data (Provide information for all key staff)**

<b>Name of Applicant</b>		
<b>Position</b>		
<i>Candidate Information</i>	<b>Name of Candidate</b>	<b>Date of Birth</b>
	<b>Professional Qualifications</b>	
<i>Present employment</i>	<b>Name of Employer</b>	
	<b>Address of Employer</b>	
	<b>Telephone</b>	<b>Contact (manager / personnel officer)</b>
	<b>Fax</b>	<b>Email ID</b>
	<b>Job title of candidate</b>	<b>Years with present employer</b>

*Summarize professional experience over the last 10 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project*

<i>From</i>	<i>To</i>	<i>Company / Project / Position / Relevant technical and managerial experience</i>

## Annexure-6 Historical Contract Non-Performance

*[The following table shall be filled in for the Applicant and for each partner of a JV/Consortium/JVA]*

Date: *[insert day, month, year]*  
 Applicant's Legal Name: *[insert full name]*  
 Applicant's Party Legal Name: *[insert full name]*  
 Reference ID No.: *[insert number, if any]*  
 Page *[insert page number]* of *[insert total number]* pages

### 1. History of Non-Performing Contracts

Non-Performing Contracts			
<input type="checkbox"/> Contract non-performance did not occur during the <i>last two years</i> specified in Clause-1.1.4.1 (x), Pre-qualification Criteria.			
<input type="checkbox"/> Contract(s) not performed during the <i>last two years</i> specified in Clause-1.1.4.1 (x), Pre-qualification Criteria.			
Year	Non performed portion of contract	Contract Identification	Total Contract Amount (current value, please specify currency )
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name, number, and any other identification]</i> Name of Employer: <i>[insert full name]</i> Address of Employer: <i>[insert street/city/country]</i> Reason(s) for non performance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>