

NOTICE INVITING TENDER (NIT)

(e-Tender)

1.1 GENERAL

1.1.1 Name of Work:

Delhi Metro Rail Corporation (DMRC) Ltd. invites open e-Tenders in single package system from the eligible applicants who fulfil qualification criteria as stipulated in Clause 1.1.3 of NIT for the work Contract **CPM/7/24:- “Replacement of roof sheeting ,construction of store ,execution of miscellaneous civil repair works and annual maintenance contract in the office of CPM-7 at Lajpat Nagar-IV”**.

The brief scope of the work is provided in Clause 2.0 of NIT.

1.1.2 Key details :

Approximate cost of work	INR 23.00 Lakhs
Tender Security amount	Amount of Tender security INR 46,000.00 Validity of Tender Security – 07.10.2016 Tender Security (in original) as per clause C18 of ITT shall be accepted only up to 1500 hrs on 11.05.2016 in the office of Chief Project Manager-7 at the address given hereinafter.
Completion period of the Work	12 (twelve) months
Tender documents on sale	From 21.04.2016 to 11.05.2016 (up to 1100 hrs) on e-tendering website www.tenderwizard.com/DMRC Tender document can only be obtained online after registration of tenderer on the website www.tenderwizard.com/DMRC . For further information in this regard bidders are advised to contact on 011-49424307, 011-49424365 or 011-26229001-3
Cost of Tender documents	INR 5,250/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi.) Cost of tender documents i.e, D.D. / Banker's cheque, in original, shall be accepted only upto 1500 hrs on 11.05.2016 in the office of Chief Project Manager-7 at below mentioned address.
Pre-bid Meeting	29.04.2016 at 1100 hrs
Last date of Seeking Clarification	02.05.2016
Last date of issuing addendum	06.05.2016
Date & Time of online Submission of Tender	11.05.2016 up to 1500 hrs
Date & Time of online opening of Tender	11.05.2016 at 1505 hrs

<ul style="list-style-type: none">• Authority to purchase tender document, seeking clarifications and submission of completed tender document• Place for pre-bid meeting	Chief Project Manager-7, Delhi Metro Rail Corporation, Opp.Frank Anthony Public School Lala Lajpat Rai Marg,Lajpat Nagar-IV, New Delhi-110024 Fax no. : - 26229004
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1.1.3 QUALIFICATION CRITERIA :

1.1.3.1 Minimum Eligibility Criteria:

- A. Work Experience:** The tenderers will be qualified only if they have completed work(s) during last three years ending **30.04.2016** as given below:
- (i) At least one work of similar nature of value **INR 18.40 Lakhs or more**
OR
- (ii) At least two works of similar nature, each of value **INR 11.50 Lakhs or more**
OR
- (iii) At least three works of similar nature, each of value **INR 9.2 Lakhs** or more
- ****Similar work for this contract shall be any civil construction work**

Notes :

- The tenderer shall submit details of works executed by them in the Performa of **form T-II of ITT** for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. **The offers submitted without this documentary proof shall not be evaluated.** In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates for all payments received and copy of final/last bill paid by client shall also be submitted.
- Value of successfully completed portion of any ongoing work up to **30.04.2016** will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to **30.04.2016 price** level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.
- In case of joint venture / Consortium, full value of the work, if done by the same joint venture shall be considered. However, if the qualifying work(s) were done by them in JV/Consortium having different constituents, then the value of work as per their percentage participation in such JV/Consortium shall be considered.

B. Financial Standing (Annual turnover)

The annual turnover (from construction works) of applicant during each of last three audited financial years should not be less than Rs. 18.40 lakhs.

Tenderer shall submit last three years audited financial statement duly attested by certified Chartered Accountant to work out net worth and turnover. The net worth must be positive.

- C.** The tenderer should have minimum three years experience of civil works in any Central Govt./state Govt./PSU"s/DMRC or any private Limited company of repute, (relevant documentary proof has to be submitted).
- D.** Applicant must not have been black listed or deregistered by any Govt. or Public sector undertaking during last 5 years. The contractor has to submit an undertaking on Rs. 10 stamp

paper duly attested by notary.

- 1.1.4 The bidders may note that this tender is based on one packet system and scrutiny of documents along with tender submission will be done after opening of bid. If at any stage, any bidder found non- responsiveness with the criteria mentioned in this document, bidder will be disqualified and their bid will not be evaluated further.

1.2 POINTS TO BE NOTED

- 1.2.1 Works envisaged under this contract are required to be completed in all respects within the period of completion mentioned above.

- 1.2.2 The Tender documents consist of:

- (a) Notice Inviting Tender (NIT)
- (b) Instructions to Tenderers (ITT)
- (c) Special Conditions of Contract (SCC)
- (d) Bill of Quantities

Following document even though not attached as a part of tender document but will form integral part of the same. The work is to be carried out in accordance with GCC shall be strictly followed. These documents can be collected separately from office of CPM-7 at Lajpat Nagar, if required. The tenderers while quoting their rates must carefully consider all the requirements of these documents:

- **General conditions of contract.**
- **Safety, Health & Environment.**

These documents will form integral part of Contract Agreement also.

- 1.2.3 The contract shall be governed by the documents listed in Para 1.2.2 above along with latest edition of CPWD Specifications.
- 1.2.4 The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Chief Project Manager-7, Delhi Metro Rail Corporation, Opp. Frank Anthony Public School Lala Lajpat Rai Marg, Lajpat Nagar-IV, New Delhi-110024 Fax no.: - 26229004.
- 1.2.5 All tenderers are hereby cautioned that tenders containing any material deviation or reservations as described in Clause **E 4.0** of "Instructions to Tenderers" and/or minor deviation without quoting the cost of withdrawal shall be considered as non-responsive and is liable to be rejected.
- 1.2.6 The intending tenderers must be registered on e-tendering portal www.tenderwizard.com/DMRC. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.2.7 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **class-III** digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
- 1.2.8 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.

- 1.2.9** Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 1.2.10** Tenders shall be valid for a period of **90 days** (both days inclusive i.e. the date of submission of tender and the last date of period of validity of the tender) from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount as per **clause C18 of ITT**.
- 1.2.11** DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.

**Project Manager-7C
Delhi Metro Rail Corporation Ltd.**

2.0 Scope of Work

The contractor will execute the work i.e “**Replacement of roof sheeting, construction of store, execution of miscellaneous civil repair works and annual maintenance contract in the office of CPM-7 at Lajpat Nagar-IV**”.

The brief scope of work is mentioned below:-

A. New Work (Schedule A of BOQ)

- (a) The above mentioned work should be carried out with contractors own material & labour as per the specification & drawing.
- (b) Dismantling of exiting roof sheeting by cutting/opening J hookes etc. stacking and disposing the released material to the designated place with all leads and lifts. Utmost care should be taken while dismantling to avoid any damage to false ceiling and other office furniture etc.
- (c) Replacement of roof sheeting of the office with new Polypropylene reinforced cement 6 mm thick corrugated sheets (as per IS: 14871) and as per the item of BOQ on exiting roof truss.
- (d) The replacement of roof sheeting should be planned in stages to avoid any inconvenience in running of the office. While replacement of the roof sheeting, contractor may have to make the arrangement for temporary covering of the open roof if rain comes during work for which nothing extra will be paid. The good quality canvas fabric/tarpaulin sheets for temporary covering the roof during rains should be arranged by contractor for which nothing extra will be paid.
- (e) Construction of store with load bearing brick structure and cement sheets covering.
- (f) Painting of the office building which will be allowed only in night shift after closing of the office and on holidays. The contractor has to ensure that no furniture, computer and office records etc are damaged/dirty/misplaced during painting/execution of work. Contractor has to ensure proper covering of the furniture during painting.
- (g) Contractor has to plan and execute the works as per directions of Engineer-in-charge.
- (h) The contractor has to locally shift the office furniture, materials etc during execution of the work for which nothing extra will be paid.
- (i) The contractor may have to work in the night shifts, Saturdays, Sundays and Holidays to complete the works.
- (j) During office hours work will not be allowed.
- (k) Contractor has to ensure that office works are not disturbed during his execution of works.
- (l) After completion of the work daily office is to be cleaned before stopping the work.
- (m) The new materials and scrap is to be stacked properly in the premises so that no hindrance is created in day to day functioning of the office.
- (n) The scrap/malba generated to be disposed daily.
- (o) Any other repair work
- (p) The Scope of work is broadly mentioned in DSR/BOQ and as per site requirement and any work related to renovation of office building, office campus, etc is required to be executed.

B. Annual Maintenance Work (Schedule B of BOQ)

- (a) The scope of work includes annual maintenance of the office which will start after 3 months from the date of issue of LOA. The scope of work of maintenance is building repair works like replacement of sanitary fixtures, door hardware, false ceiling repair etc as per requirement and direction of the Engineer-in-charge. The payment for the maintenance work will be made as per actual work done under BOQ schedule B. If the item is not available in DSR extra item will be made.

- (b) Contractor has to do the maintenance work as soon as directed without delay. Penalty of Rs 5000.00/day for any delay beyond 7 days after written instructions/email to start the repair work will be imposed.

The scope includes all others requirements stipulated in various parts/volumes of the contract document including appendices and annexure. Entire scope of work shall be included in BOQ price.

2.1 Material

2.1.1 Quality

All materials used in the works shall be of the quality of their respective kinds as specified in Technical specifications/CPWD specifications, obtained from sources and suppliers approved by the Engineer and shall comply strictly with the tests prescribed in the Technical Specifications/Codes of Practice.

2.2 Sampling and Testing

Samples of all materials proposed to be employed in permanent works shall be submitted to the Engineer when called for. In such cases, materials will not be brought to the site without prior approval of the Engineer. Materials or workmanship, not corresponding in character and quality with approved samples, will be rejected by the Engineer. Samples required for approval and testing must be supplied at least 10 days in advance to allow for testing and approval. Delay to the works arising from the late submission of samples will not be acceptable as a reason for delay in completion of the works. The contractor will bear all expenses for sampling and testing, whether at the manufacturer's premises at source, at site or at any testing laboratory or institution as directed by the Engineer.

2.3 Rejection

Any materials that have been found not to conform to the specifications will be rejected forthwith and shall be removed from the site by the contractor at his own cost within 15 days.

2.4 Workmanship

All works shall be true to level, plumb and square and the corner, edges and arises in all cases shall be unbroken and neat and shall be as per provisions in the relevant Technical Specifications / Standard Codes of Practices. Contractor shall also submit Quality Assurance Programme and Methods Statements of works to be done within 15 days of acceptance of tender before the start of work for approval of Engineer-in-Charge.

2.5 Safety Health and Environmental Requirements

All provisions and conditions contained in the conditions of contract on Safety, Health & Environment, shall be strictly complied with.

2.6 Security of the Site

The Contractor shall take all measures necessary to ensure such security, including exercising control over all persons and vehicles which are employed or engaged on the site or in connection with the Works or the other works comprising the Project and with the security arrangements applicable to any other site within the Project. If required by the Engineer, the Contractor shall submit a list identifying all persons to whom passes have been issued together with two photographs of each person and all entities to which a pass has been issued in respect of any vehicle and shall satisfy the Engineer of the bonafides of any such person or entity.