

**NOTICE INVITING TENDER (e-Tender)**  
**DELHI METRO RAIL CORPORATION LIMITED**

**NIT No.:- DMRC/GM(S&T)/NIT/2015-16/A-33, dated 04.01.2016**

**1.1.1 Name of Work:**

Delhi Metro Rail Corporation (DMRC) Ltd. invites Open e-Tenders (2 Packet) from eligible applicants, who fulfil qualification criteria as stipulated in Clause 1.1.3 of NIT, for the work, “**Contract/O&M/A-33 : Level 3 & Level 4 service for Bank Note Acceptor (BNA) of Ticket Vending Machine (TVM) ”**

**1.1.2 Key details :**

Approximate cost of work	INR 79.5 Lacs
Tender Security amount	INR 1 (one) Lac
Completion period of the Work	1 year
Tender documents on sale	From 04.01.2016 to 04.02.2016 (up to 1100 hrs) on e-tendering website <a href="http://www.tenderwizard.com/DMRC">www.tenderwizard.com/DMRC</a>  Tender document can only be obtained online after registration of tenderer on the website <a href="http://www.tenderwizard.com/DMRC">www.tenderwizard.com/DMRC</a> . For further information in this regard bidders are advised to contact on 011-23415831
Cost of Tender documents	INR 5,250/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of “Delhi Metro Rail Corporation Ltd” payable at New Delhi.)  Cost of tender documents i.e, D.D. / Banker's cheque, in original, shall be accepted only upto 1500 hours on 04.02.2016 in the office of Sr. DGM/S&T at below mentioned address.
Date & time of Submission of Tender online	04.02.2016 up to 1500 hrs.
Date & time of opening of Tender online	04.02.2016 at 1505 hrs.
Authority to purchase tender document, seeking clarifications and submission of completed tender document	<b>Sr. DGM/S&amp;T,</b> Delhi Metro Rail Corporation Ltd., 6 <sup>th</sup> floor, B-Wing, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001

### **1.1.3 QUALIFICATION CRITERIA:**

#### **1.1.3.1 Eligible Applicants:**

- i. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations, consortia or joint ventures) who meet requisite eligibility criteria prescribed in the sub-clauses of Clause 1.1.3 of NIT. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract.
- ii.
  - (a) A non-Indian firm is permitted to tender only in a joint venture or consortium agreement either with an Indian firm having minimum participation interest of 26% or their wholly owned Indian subsidiary registered in India under Companies Act-1956 with minimum 26% participation.
  - (b) A tenderer shall submit only one bid, either individually as a tenderer or as a partner of a JV/Consortium. A tenderer who submits or participates in more than one bid will cause all of the proposals in which the tenderer has participated either as sole tenderer or member of JV/consortium will be disqualified. No tenderer can be included as subcontractor while submitting a bid individually or as a partner of a JV/consortium in the same bidding process subsequently or at the tender stage. A tenderer, if acting in the capacity of subcontractor in any bid may however participate in more than one bid, but only in the capacity as subcontractor.
- iii. Tenderers shall not have a conflict of interest. Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
  - (a) a tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for implementation of the project;
  - (b) a tenderer's associate(s)/affiliate(s) (inclusive of parent firms) mentioned in subparagraph (a) above; or
  - (c) a tenderer lends, or temporarily seconds its personnel to firms or organisations which are engaged in consulting services for the preparation related to procurement for implementation of the project, if the personnel would be involved in any capacity on the same project.
- iv. A firm, who has purchased the tender document in their name, can submit the tender either as individual firm or as partner of a joint venture/consortium. However, the lead partner in case of JV shall be one who has experience of similar works.
- v. **NON SUBSTANTIAL PARTNERS IN CASE OF JV/CONSORTIUM**
  - a. Lead partner must have a minimum of 26% participation in the JV/Consortium.
  - b. Partners having less than 26% participation will be termed as non-substantial partner and will not be considered for evaluation which means that their financial soundness and work experience shall not be considered for evaluation of JV/Consortium.
  - c. In case of JV/Consortium, change in constitution or percentage participation shall not be permitted at any stage after their submission of application otherwise the applicant shall be treated as non-responsive.

#### **1.1.3.2 Minimum Eligibility Criteria:**

- A. Work Experience:** The tenderers will be qualified only if tenderer have successfully completed the work of maintenance and servicing for BNA (Bank Note Acceptor) used in TVM of Automatic Fare collection system or similar work during last five years ending 30.11.2015, as given below:

At least one work of value **INR 63, 60,000 or more.**

If the above work of **INR 63, 60,000** has been done by the foreign partner of JV and the work was done in the country of the foreign partner then in addition to this, the foreign partner must have done works equal to **INR 31, 80,000** outside the country of the foreign partner.

OR

Two works of value **INR 39, 75,000 or more.**

If the above two works each of **INR 39,75,000** has been done by the foreign partner of JV and the work was done in the country of the foreign partner then in addition to this, the foreign partner must have done works equal to **INR 19,87,500** outside the country of the foreign partner.

OR

Three works of value **INR 31, 80,000 or more.**

If the above three works each of **INR 31, 80,000** has been done by the foreign partner of JV and the work was done in the country of the foreign partner then in addition to this, the foreign partner must have done works equal to **INR 15,90,000** outside the country of the foreign partner.

**Definition of similar work:** - work of maintenance and servicing for Bank Note Acceptor, Bank note acceptor used in cash deposit machine and Bank note dispenser used in ATM.

- The tenderer shall submit details of works executed by them in the Performa prescribed in **Appendix-13 of FOT** for the works to be considered for qualification of work experience criteria. Documentary proof such as completion certificates from client clearly indicating the nature/scope of work, actual completion cost and actual date of completion for such work should be submitted. **The offers submitted without this documentary proof shall not be evaluated.** In case the work is executed for private client, copy of work order, bill of quantities, bill wise details of payment received certified by C.A., T.D.S certificates for all payments received and copy of final/last bill paid by client shall be submitted.
- Value of successfully completed portion of any ongoing work up to **31.12.2015** will also be considered for qualification of work experience criteria.
- For completed works, value of work done shall be updated to **31.12.2015** price level assuming 5% inflation for Indian Rupees every year and 2% for foreign currency portions per year. The exchange rate of foreign currency shall be applicable 28 days before the submission date of tender.
- In case of joint venture / Consortium, full value of the work, if done by the same joint venture shall be considered. However, if the qualifying work(s) were done by them in JV/Consortium having different constituents, then the value of work as per their percentage participation in such JV/Consortium shall be considered.

**B. Financial Standing:** The tenderers will be qualified only if they have minimum financial capabilities as below:

(i) Deleted

(ii) Deleted

(iii) Deleted

(iv) **T4 - Annual Turnover:** The average annual turnover from works of last three audited financial years should be  $\geq$  **INR 63,60,000**

The average annual turnover of JV will be based on percentage participation of each member.

Example: Let Member-1 has percentage participation = M and Member - 2 has =N. Let the average annual turnover of Member-1 is 'A' and that of Member-2 is 'B', then the average annual turnover of JV will be

$$= \frac{AM+BN}{100}$$

**Notes :**

- Financial data for latest last three audited financial years has to be submitted by the tenderer in **Appendix-11 of FOT** along with audited balance sheets. The financial data in the prescribed format shall be certified by Chartered Accountant with his stamp and signature in original. In case audited balance sheet of the last financial year is not made available by the bidder, he has to submit an affidavit certifying that 'the balance sheet has actually not been audited so far'. In such a case the financial data of previous '2' audited financial years will be taken into consideration for evaluation. If audited balance sheet of any year other than the last year is not submitted, the tender may be considered as non-responsive.
- Where a work is undertaken by a group, only that portion of the contract which is undertaken by the concerned applicant/member should be indicated and the remaining done by the other members of the group be excluded. This is to be substantiated with documentary evidence.

1.1.3.3 The tender submission of tenderers, who do not qualify the minimum eligibility criteria & bid capacity criteria stipulated in the clauses 1.1.3.2 A, B above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 1.1.3.2 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in the ITT.

1.1.4 The descriptive and detailed scope is defined in Scope of Works (Volume 2)

1.1.5 Tender Documents comprise of following documents:

**Volume 1**

- Notice Inviting Tender (NIT)
- Instructions to Tenderer (ITT) including annexures
- Form of Tender (FOT) including appendices
- Special Condition of Contract (SCC)

- General Conditions of Contract (GCC)

**Volume 2**

- Scope of Work

**Volume 3**

- Bill of Quantity (BOQ)/ Pricing Document

- 1.1.6 The Contractor shall be governed by the documents listed in Para 1.1.5 above.
- 1.1.7 The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of **Sr. DGM/S&T**, Delhi Metro Rail Corporation, 'B' Wing, 6<sup>th</sup> floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001.
- 1.1.8 The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of Sr. DGM/S&T, Delhi Metro Rail Corporation, 'B' Wing, 6<sup>th</sup> floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi –110 001.
- 1.1.9 The intending tenderers must be registered on e-tendering portal [www.tenderwizard.com/DMRC](http://www.tenderwizard.com/DMRC). Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 1.1.10 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **class-III** digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
- 1.1.9 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Bank Guarantee or Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document.
- 1.1.10 Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 1.1.11 Tenders shall be valid for a period of 180 days (both days inclusive i.e. the date of submission of tender and the last date of period of validity of the tender) from the date of submission of Tenders and shall be accompanied with a tender security of the requisite amount as per clause 4.0 of ITT.
- 1.1.12 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.

**Sr. DGM/S&T**  
**Delhi Metro Rail Corporation Ltd.**