

TENDER DOCUMENT COST Rs.21, 000/- [Rs.20, 000/- + 1000/- (5% DVAT)]



# **DELHI METRO RAIL CORPORATION LTD.**

(A Joint venture of Govt. of India and Govt. of Delhi)

## **TENDER DOCUMENT FOR**

**"Distribution of Coins and Cash Pickup from DMRC including Airport Line stations on Daily basis"**

# NOTICE INVITING TENDER (e-Tender)

**DELHI METRO RAIL CORPORATION LIMITED**

**1.0 Name of Work:**

Delhi Metro Rail Corporation (DMRC) Ltd. invites **OpenTender** through e-tendering process, from scheduled bank by for the work of:

**"Supply of Coins and Cash Pickup from DMRC stations including Airport Line on Daily basis."**

**2.0 Key details :**

Estimated cost (03 years)	Rs. 2,81,98,440/- (approximate, Service Tax shall be paid extra as applicable)	
Period of Work	36 months (3 years) [may be extended for 24 months (02 year) further after performance review]	
Tender documents on sale	From <b>02.07.2015 to 30.07.2015 (upto 1100 hrs)</b> on e-tendering website <a href="http://www.tenderwizard.com/DMRC">www.tenderwizard.com/DMRC</a>  Tender document can only be obtained online after registration of tendered on the website <a href="http://www.tenderwizard.com/DMRC">www.tenderwizard.com/DMRC</a> . For further information in this regard Tenderers are advised to contact on 011-49424307, 011-49424365, +91-9818836572.	
Cost of Tender documents	INR 21,000/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi.)	Cost of Tender Document & Tender Security i.e. D.D. / Banker's cheque, in original, shall be accepted only up to 1500 hours on <b>30.07.2015</b> in the office of GM/Finance/O&M at below mentioned address.
Tender Security (EMD) amount	INR 3.21 Lakh. (Demand Draft / Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi.)	
Last Date of Receipt of Queries from Prospective Applicants	<b>10.07.2015</b> upto 1100 hrs	
Date & time of Pre-bid Meeting	<b>13.07.2015</b> -at 1505 hrs at following location: <b>Meeting Room, O/o GM/Finance/O&amp;M</b> 6 <sup>th</sup> Floor, 'A' Wing, Metro Bhawan, DMRC Ltd, Barakhamba Road, Fire Brigade Lane, New Delhi-110001	
<b>Last</b> Date of Uploading Reply to Queries/Addendum on <a href="http://www.tenderwizard.com/DMRC">www.tenderwizard.com/DMRC</a>	<b>14.07.2015</b>	
Date & time of Submission of Tender online	<b>30.07.2015</b> upto 1500 hrs	
Date & time of opening of Tender online	<b>30.07.2015</b> -at 1505 hrs at following location: <b>Meeting Room, O/o Executive Director/Contracts</b> 5 <sup>th</sup> Floor, 'A' Wing, Metro Bhawan, DMRC Ltd, Barakhamba Road, Fire Brigade Lane, New Delhi-110001	
<ul style="list-style-type: none"> <li>• Authority to receive tender cost / tender security, seeking clarifications</li> <li>• Place for pre-bid meeting</li> </ul>	<b>O/o the GM/Finance/O&amp;M</b> 6 <sup>th</sup> Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001.	

### 3.0 QUALIFICATION CRITERIA:

#### 3.1 Eligible Applicants:

(i) Tenderer can apply by themselves only.

(ii) Tenderer should be a scheduled commercial Bank as per Reserve bank of India norms

3.2 The tender submission of tenderers, who do not qualify the minimum eligibility criteria in the clauses 3.1 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 3.1 shall not imply that his bid shall automatically be accepted. The same should fulfil other conditions as required for consideration of tender prescribed in the Tender Document.

4.0 The descriptive and detailed scope is defined in Scope of Work.

5.0 Tender Documents comprise of following documents:

- Notice Inviting Tender (NIT)
- General Guidelines and Instructions to Tenderer (ITT), including Annexure-A & B
- Scope of Work
- Commercial Bid
- Draft Contract Agreement including Attachment
- Terms & Conditions of Contract

**Please note carefully the requirements for submitting tenders, and the date and time for submittal.**

6.1 The tenderers may obtain further information / clarification, if any, in respect of the tender document from the O/o the GM/Finance/O&M, 6th Floor, Metro Bhawan, Fire Brigade Lane, Barakhamba Road, New Delhi-110001.

The intending tenderers must be registered on e-tendering portal [www.tenderwizard.com/DMRC](http://www.tenderwizard.com/DMRC). Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.

6.2 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **class-III** digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory **at e-tendering portal.**

6.3 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document. This Tender Document Cost & Tender Security, as detailed above, must be submitted with DMRC in form of Demand Draft or Pay Order or Banker's Cheque as per scheduled date & time already mentioned above.

6.4 Copy of all documents, as mentioned in Tender Document, is required to be uploaded by the Tenderer and also needs to be manually signed by the Authorised Signatory before being scanned for uploading; this is in addition to the requirement of Class-III Digital signature Certificate for Authorised Signatory as mentioned above. PDF format should be preferred while scanning & uploading the documents. Tenderers shall note that the maximum file size that can be uploaded is 5 MB. All the uploaded files in tender submission should be named properly and arranged systematically.

6.5 Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.

6.6 The tender shall remain valid and open for acceptance for a period of 180 days from the date of submission of the tender. In exceptional circumstances, prior to the expiry of the tender validity period, DMRC may request the Tenderers for a specified extension in the period of tender validity. The request and the response thereto shall be made in writing or by telefax. Tenderers may refuse the request without forfeiting their tender security. Tenderers

agreeing to the request for extension of tender validity period shall not be permitted to modify their tender but will be required to extend the validity of the period of the tender security correspondingly.

- 6.7 DMRC reserves the right to accept or reject any or all tenders or any part of the tender without assigning any reason thereof, and the decision of DMRC in this respect shall be final.

**GM/Finance/O&M  
Delhi Metro Rail Corporation Ltd.**