

NOTICE INVITING TENDER (e-Tender)

DELHI METRO RAIL CORPORATION LIMITED

1.0 Name of Work:

Delhi Metro Rail Corporation (DMRC) Ltd. invites tenders in Two Bid System, through e-tendering process, from reputed agencies by themselves or as Joint Venture / Consortium / Partnership for the work of

"Operation of Baggage Handling System (BHS) equipment at stations of Delhi Metro Airport Express Line Metro Stations [New Delhi, Shivaji Stadium, Airport (Including BHS SCADA & Tunnel BHS at Airport) metro stations] and BHS Equipment installed in metro trains of Delhi Metro Airport Express Line (DMAEL)."

2.0 Key details :

Period of Work	24 months (2 years) [may be extended for 12 months (01 year) further after performance review]	
Tender documents on sale	From 23.02.2015 to 16.03.2015 (upto 1100 hrs) on e-tendering website www.tenderwizard.com/DMRC Tender document can only be obtained online after registration of tenderer on the website www.tenderwizard.com/DMRC. For further information in this regard bidders are advised to contact on 011-49424307, 011-49424365, 07428109388 & 09910376087.	
Cost of Tender documents	INR 5,250/- (inclusive of 5% DVAT) Non-Refundable (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi.)	Cost of Tender Document & Tender Security i.e. D.D. / Banker's cheque, in original, shall be accepted only upto 1500 hours on 16.03.2015 in the office of DGM/Operations/III at below mentioned address.
Tender Security (EMD) amount	INR 1.55 lacs. (Demand Draft /Banker's cheque drawn on a Scheduled Commercial Bank based in India and should be in favour of "Delhi Metro Rail Corporation Ltd" payable at New Delhi.)	
Last Date of Receipt of Queries from Prospective Applicants	05.03.2015 upto 1100 hrs	
Pre-bid Meeting	05.03.2015 at 1100 hrs. Venue: O/o DGM/Operations/III at below mentioned address.	
Date of Uploading Reply to Queries/Addendum on www.tenderwizard.com/DMRC	10.03.2015	
Date & time of Submission of Tender online	16.03.2015 upto 1500 hrs	
Date & time of opening of Tender online (Technical Bid only)	16.03.2015 at 1505 hrs.	
<ul style="list-style-type: none"> • Authority to receive tender cost / tender security, seeking clarifications • Place for pre-bid meeting 	O/o the DGM/Operations/III First Floor, DO Building, Room No.206, Train Depot, Shastri Park, East Approach Road, New Delhi-110053.	

3.0 QUALIFICATION CRITERIA:

3.1 Eligible Applicants:

- (i) Bidder may apply themselves or in Partnership/Joint Venture/Consortium. Requirements from consortium are chalked out in Clause 8.0 of Instructions to Tenderers. In the case of a JV or Consortium, all members of the Group shall be jointly and severally liable for the performance of whole contract.
- (ii) Bidder, if being a company, should be registered with the Registrar of Companies, under the Indian Companies Act, 1956.
- (iii) Bidder should have a valid registration with EPFO, ESIC and Service Tax department.
- (iv) A tenderer shall submit only one bid either individually as a tenderer or as a partner of a JV/Consortium. A tenderer who submits or participates in more than one bid will cause all of the proposals in which the tenderer has participated either as sole tenderer or member of JV/consortium will be disqualified.
- (v) A firm, who has purchased the tender document in their name, can submit the tender either as individual firm or as partner of a joint venture/consortium.
- (vi) **Consortium**
 - There can be a maximum of 3 (three) members in a consortium.
 - The technical and financial capabilities of only those members with equity stake equal to or greater than 26% in the Consortium shall be considered relevant for evaluation. It is clarified that the technical experience and financial capabilities of any other Group Company or holding company or subsidiary company of any bidder / consortium member shall not be considered for evaluation unless such company is also a part of the consortium with minimum 26% stake in the shareholding of the consortium.
 - The consortium as a whole (with cumulative effect) may satisfy the eligibility criteria i.e. the Technical Bid.
 - Each consortium must specify the proposed equity shareholding (Annexure-3) and nominate a Lead Member of the consortium. This shall be enshrined in the Memorandum of Agreement signed by all consortium members and submitted along with the tender. The Consortium agreement should be on non-judicial stamp paper signed by each & every authorized signatory along with their copy of authorized Power of Attorney duly notarized. A draft of the consortium agreement is there at Annexure-7 of this Tender Document.
 - If the successful bidder is a consortium of firms, the Contract Agreement shall be signed with entire consortium i.e. all the consortium members shall be party to the Contract Agreement.
 - There will be no change in the consortium's proposed shareholding structure in the submitted tender, till the completion of the project.
 - All members of the Consortium shall be liable jointly and severally, for the execution of the project in accordance with the terms of the Contract Agreement. However, a single performance guarantee from the lead member only shall be submitted for the consortium.
 - Any individual bidder or member of a consortium cannot be a member in another consortium and participate in this tender.

3.2 Minimum Eligibility Criteria:

- (i) For the purpose of selection of contractor, the tender document is broadly divided into two parts viz. the Technical Bid and the Commercial Bid. The requirements for Technical Bid are as under: -
 - a) The bidder shall enclose a signed and stamped, lead member in case of Consortium, copy of the Tender Document (including General Conditions of Contract) and all other associated / required documents duly numbered, signed and stamped. This is in addition to the Tender Document Cost (if applicable) and Tender Security (EMD).
 - b) Power of Attorney in the name of Authorized Signatory, in case the documents

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are signed by the authorized signatory of the bidder.

c) The bidder shall be required to enclose signed & stamped copy of valid registrations with the following: -

- Registrar of Companies (in case bidder being a company)
- Employees Provident Fund Organization {along with copy of any latest month's challan and associated ECR (Electronic Challan Cum return) both}
- Employee State Insurance Corporation (along with copy of latest challan)
- Service Tax Department (along with copy of latest challan)

In case of a consortium, the above documents shall be mandatorily submitted for all the constituent members.

d) Bidder is required to submit 'The Initial Filter Criteria' on the letter head of its company (each member in case of consortium) along with Annexure 'A' as per the terms and details hereunder: -

- Bidder shall be required to fill the details as asked in the Initial Filter Criteria along with Annexure 'A' on non-judicial stamp paper of Rs.100/-
- Bidder has to first qualify the Initial Filter Criteria in order to be eligible for evaluation of their Bid.

e) Each bidder (each member in the case of a consortium) shall be required to confirm and declare with the tender submission that no agent, middleman or any intermediary has been, or will be, engaged by them to provide any services, or any other items or works related to the award and performance of the Contract. They will have to further confirm and declare that no agency commission or any payment which may be construed as an agency commission has been, or will be, paid and that the tender price will not include any such amount. The format is given in Annexure-1 of this Tender Document.

f) The bidder shall be required to enclose Self Attestation, as in Annexure-4, along with the Technical Bid.

g) The bidder shall be required to enclose the Check List as in Annexure-5 of this Tender Document.

h) Bidders should enclose relevant Experience / Work Completion Certificates as provided at Annexure-6 of this tender document to establish the experience. In case of a Consortium the evaluation will be carried out on cumulative basis.

i) Financial Standing (Annual Average Turnover) and Work Experience shall be required as per the following:-

1. **Work Experience:** - Firms / Contractor should have successfully completed similar nature of work related to BHS (Baggage Handling System) equipment's at Metro stations/Airports or similar installation having complete functionality and automation through SCADA during last seven years ending January 2014 and of value :-

One work of not less than Rs.1.23 Crores

OR

Two works of not less Rs.77 Lakhs each

OR

Three works of not less than Rs.62 Lakhs each

2. **Financial standing (Annual Turnover):**- Firms / contractors should have average annual turnover of last three-audited financial year for a value not less than Rs.1.23 Crores

Mandatory Requirement for evaluating Financial Standing

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For the purpose of evaluation the bidder should enclose Audited Balance Sheets of the last three Financial Years i.e. FY 2011-12, 2012-13 & 2013-14. In case of non availability of Audited Balance Sheet for FY 2013-14, Balance of previous three financial years i.e. FY 2010-11, 2011-12 & 2012-13 should be considered for evaluation.

- (ii) Bidders should note that the Commercial Bids of only those bidders will be opened who satisfy the requirements mentioned above.
- 3.3 The tender submission of tenderers, who do not qualify the minimum eligibility criteria in the clauses 3.2 above, shall not be considered for further evaluation and therefore rejected. The mere fact that the tenderer is qualified as mentioned in sub clause 3.2 shall not imply that his bid shall automatically be accepted. The same should contain all technical data as required for consideration of tender prescribed in this Tender Document.
- 4.0 The descriptive and detailed scope is defined in Scope of Work
- 5.0 Tender Documents comprise of following documents:
- Notice Inviting Tender (NIT)
 - General Guidelines and Instructions to Tenderer (ITT) including Annexures
 - Initial Filter Criteria including Annexures
 - Particular Specifications including Scope of Work
 - Commercial Bid
 - Draft Contract Agreement including Attachment
 - Schedule-1 to 8
 - Other Terms & Conditions of Contract
 - General Conditions of Contract

Please note carefully the requirements for submitting tenders, and the date and time for submittal.

- 6.1 The tenderers may obtain further information/ clarification, if any, in respect of this tender document from the office of **DGM/Operations/III**, First Floor, DO Building, Room No 206, Train Depot, Shastri Park, East Approach Road, New Delhi-110053.
- 6.2 The intending tenderers must be registered on e-tendering portal www.tenderwizard.com/DMRC. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. If needed they can be imparted training on 'online tendering process'. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.
- 6.3 The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid **class-III** digital signature. The tender document can only be downloaded or uploaded using Class-III digital signature of the authorized signatory.
- 6.4 Tender submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and towards Tender Security such as Demand Draft or Pay Order or Banker's Cheque from a Scheduled commercial bank based in India and other documents as stated in the tender document. This Tender Document Cost & Tender Security, as detailed above, must be submitted with DMRC in form of Demand Draft or Pay Order or Banker's Cheque as per scheduled date & time already mentioned above.
- 6.5 Late tenders (received after date and time of submission of bid) shall not be accepted under any circumstances.
- 6.6 The tender shall remain valid and open for acceptance for a period of 180 days from the date of submission of the tender. In exceptional circumstances, prior to the expiry

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of the tender validity period, DMRC may request the bidders for a specified extension in the period of tender validity. The request and the response thereto shall be made in writing or by telefax. Bidders may refuse the request without forfeiting their tender security. Bidders agreeing to the request for extension of tender validity period shall not be permitted to modify their tender but will be required to extend the validity of the period of the tender security correspondingly.

- 6.7 DMRC reserves the right to accept or reject any or all tenders or any part of the tender without assigning any reason thereof, and the decision of DMRC in this respect shall be final.

**DGM/Operations/III
Delhi Metro Rail Corporation Ltd.**