

**NOTICE INVITING TENDER**

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**SECTION 1****NOTICE INVITING TENDER****1.1 GENERAL**

1.1.1 Delhi Metro Rail Corporation (DMRC) Ltd. invites sealed open tenders from Eligible Applicants who fulfill the Eligibility criteria as mentioned in Clause 1.2.1 of NIT, in two packet system (Technical Bid and Financial Bid), for the work “**Comprehensive Annual Maintenance Contract for Split & Window Air Conditioners installed in Depots of Delhi Metro Rail Corporation Ltd, Delhi**”.

1.1.2 Delhi Metro Rail Corporation (DMRC) Ltd. Invites open tenders from eligible tenderers for the above mentioned work (clause 1.1.1). The key details are as follows:

1.1.2.1	Tender No.	<b>RSW/KPD-059</b>
1.1.2.2	Name of work	Comprehensive Annual Maintenance Contract for Split & Window Air Conditioners installed in Depots of Delhi Metro Rail Corporation Ltd, Delhi.
1.1.2.3	Approximate cost of work	<b>Rs. 9,98,000/-</b> for 1 <sup>st</sup> year
1.1.2.4	Tender Security amount	<b>Rs. 19,960/-</b> (as per Clause no. 12 of ITT)
1.1.2.5	Cost of Tender form (Non-refundable)	<b>Rs. 1050/-</b> (Rs. 1000/- + DVAT@ 5%)
1.1.2.6	Tender documents on sale	27.01.2015 to 17.02.2015 between 09:00 hrs to 17:30 hrs (working days)
1.1.2.7	Pre bid meeting	16.02.2015 at 11.00hrs
1.1.2.8	Last date of issuing amendment	17.02.2015
1.1.2.9	Date & time of Submission of Tender	24.02.2015 between 09.30hrs & 11.00 hrs
1.1.2.10	Date & time of opening of Technical Bid	11.30 hrs. on 24.02.2015
1.1.2.11	Date & time of opening of Price Bid	The Financial/Price Bids will be opened of the firm who technically qualifies by the Technical Evaluation Committee. So the date & Time of opening of financial Bids would be communicated later.
1.1.2.12	Completion period of work	01 year & extendable every year for next 02 years subject to satisfactory performance of contract (as per SCC)

1.1.2.13	Type of Tender	Two Bid System (Technical & Financial)
1.1.2.14	Tender Validity	120 days from the last date of submission of tender (as per clause 11 of ITT)
1.1.2.15	Tender Security Validity	180 days from the last date of tender submission (as per Clause no. 12 of ITT)
1.1.2.16	Performance Security Deposit	10% of the contract value. (as per Clause no. 27 of ITT)
1.1.2.17	Validity of Performance Bank Guarantee/Security	6 months beyond the expiry of the Defect Liability Period (as per Clause no. 27 of ITT)
1.1.2.18	Authority and place for purchase of Tender documents, seeking clarifications and submission of tender documents	Joint General Manager/Rolling Stock, Khyber Pass Train Depot, DMRC Ltd., Timarpur, Delhi - 110054

- 1.1.3 The tender documents (non-transferable) can be obtained from **the office of Joint General Manager/Rolling Stock, Khyber Pass Train Depot, DMRC Ltd., Timarpur, Delhi - 110054**. Payment for tender document shall be made by demand draft of **Rs.1050.00** drawn in favor of **"DELHI METRO RAIL CORPORATION LTD"** payable at New Delhi.
- 1.1.4 The tender documents can be down loaded from **Delhi Metro Website : [www.delhimetrorail.com](http://www.delhimetrorail.com)**. If tender documents are downloaded from website then cost of tender documents is to be submitted in the form of demand draft of **Rs.1050.00** drawn in favor of **"DELHI METRO RAIL CORPORATION LTD"** payable at New Delhi (Non- refundable) along with tender documents.

## 1.2 POINTS TO BE NOTED

- 1.2.1 **Tenderer shall submit documentary proof of eligibility criteria in desired format as detailed in the Tender Schedule. Tenderers not meeting the eligibility criteria Essential conditions as given in Clause 2.1 of ITT will be summarily rejected and financial package shall be returned unopened. Price Bid/Financial bid will be opened only those agencies, which are qualified in Technical bid/ eligibility criteria.**
- 1.2.2 The tenderer should not assume that his bid should automatically be accepted. The same should contain all technical, financial and other details as required for the consideration of tender.
- 1.2.3 Works envisaged under this contract are required to be executed in all respects up to the period of completion mentioned above.
- 1.2.4 Tender documents consist of the following:

### **Volume -I**

**(A) TECHNICAL BID**

- i) Notice Inviting Tender
- ii) Instructions To Tenderers
- iii) Special Conditions of Contract
- iv) Technical Specifications & Scope of work
- v) DMRC's General Condition of Contract with Correction slips

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**(B) PRICE BID**

- vi) Form of Tender with appendix thereof
  - vii) Bill of Quantities
  - viii) Form of Deviations with Price Adjustment
- 1.2.5 The Contract shall be governed by the documents listed in Para 1.2.4 above.
- 1.2.6 The Tenderers may obtain further information in respect of these tender documents from the **office of Joint General Manager/Rolling Stock, Khyber Pass Train Depot, DMRC Ltd., Timarpur, Delhi- 110054.**
- 1.2.7 All Tenderers are cautioned that the tender containing any deviation from the Tender Document as mentioned in the clause of 1.2.4 of NIT which consists of Noting Inviting Tender, Instructions to Tenderers, General Conditions of Contract, Special condition of Contract, Technical Specifications & Scope of work, Bill of Quantities is liable to be summarily rejected as non-responsive.
- 1.2.8 DMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the DMRC for rejection of his proposal.

**For & on behalf of DMRC Ltd.**

**(V. Dayal)**

**Joint General Manager/Rolling Stock  
Khyber Pass Train Depot, DMRC Ltd.  
Timarpur, Delhi-110054.**

## SECTION 2

### SCOPE OF WORK

#### 2.1 DESCRIPTION:

The contractor will execute the work i.e. "**Comprehensive Annual Maintenance Contract for Split & Window Air Conditioners installed in Depots of DMRC Ltd.**". The works shall be carried out by contractor with his man power, materials, machine, tools, transport etc. at following Train Maintenance Depots of DMRC:

- i. Shastri Park Depot (SPD)
- ii. Khyber Pass Depot (KPD)
- iii. Najafgarh Depot (NJFD)
- iv. Yamuna Bank Depot (YBD)
- v. Sultanpur Depot (SLPD)
- vi. Sarita Vihar Depot (SVD)
- vii. Mundka Depot (MDD)

#### 2.2 BRIEF SCOPE:

Scope of work includes the Preventive maintenance (as per details given in "Technical Specification and Scope of Work") as well as Breakdown attention/Corrective maintenance of different types of air conditioners and its accessories as mentioned below including supply/replacement of spares/parts, men, materials, consumables, tools, transport etc.

Technical Specifications of AC units and detailed Scope of Work provided in this volume in "Technical Specification and Scope of Work" section.

#### 2.3 TIME SCHEDULE

The contract period for execution of the above-mentioned works is initially 01 year from the Day of Commencement of Work. The contract period is further extendable for every year for next 02 years on the basis of satisfactory performance on same terms & conditions and rates as mutually agreed by the both parties.

### **SECTION 3**

#### **TENDER PRICES AND SCHEDULE OF PAYMENT**

##### **3.1 Tender Prices**

- a. Unless explicitly stated otherwise in the Tender Documents, the contractor shall be responsible for the whole works of Comprehensive Annual Maintenance of Split & Window type AC units and its associated accessories installed in Depot buildings of DMRC and payment shall be made on accepted rates & actual works carried out as per the schedule of work (Bill of Quantity).
- b. The rate quoted by the tenderer is inclusive of all duties, taxes, fees, octroi and other levies, spares, man, materials, consumable, tools, transport etc.

##### **3.2 Schedule of Payment**

- (i) The payment will be made on **Quarterly basis** as per the accepted rates based on the work actually carried out/ AC units maintained as in the Schedule of work /Bill of Quantity after satisfactorily verified by the users from concerned depot.
- (ii) All payments to the contractors will be made by e-Payment /Account Payee Cheques. Quarterly payment shall be made on receipt of the bill complete & correct in all respect along with the supporting documents subject to deduction of statutory charges/taxes/duties/levies etc.
- (iii) Bills, correct in all respect, shall be submitted to Depot Incharge/RS/KPD, in duplicate along with supporting documents, who will arrange payment through AGM/Finance, DMRC
- (iv) No advance of any type shall be paid.