

 **DELHI METRO RAIL CORPORATION LTD**  
(A Joint venture of Govt. of India and Govt. of Delhi)



**The Life line of Delhi.**

**ADVT No. DMRC/PERS/22/HR/2016 (88) Dated: 28/07/16**

**REQUIREMENT OF RETIRED/EXPERIENCED DY. HOD LEVEL ELECTRICAL ENGINEER  
ON RE-EMPLOYMENT BASIS FOR DMRC PROJECTS**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 8500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Vijaywada, Mumbai, Lucknow etc. carry about 2.8 million passengers per day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India.

To meet with the immediate requirement of experienced personnel for DMRC and its allied projects, applications are invited from retired/experienced, dynamic and motivated Electrical Engineers having experience of working with Indian Railway /PSUs for the following **Executive post in DMRC to be filled on Re-employment for a period of one year , extendable based on the requirement and performance: -**

S.No.	Post (Post Code)	No. of Posts ***	Payscale (IDA) / Level	Eligibility Criterion	Desirable Work Experience	Mode of Induction	Age Limit on 01/07/16
1	Additional General Manager / Electrical <b>Post Code - 01-AGM/E</b>	01 (One)	Consolidated fees of Rs.98,400/- **	Candidates working / Retired from Railways / PSUs. Should have superannuated / working in the payscale of Rs. 43200 - 66000 (IDA) or equivalent CDA or above	Expertise in area of Energy and Efficiency Management in field of Solar energy	Re-employment	58-62 years

**Important:**

\*\* - Candidate shortlisted on **re-employment basis** will be paid consolidated fees along with applicable allowances as per extant policy.

\*\*\* - Vacancy is provisional and subject to increase/decrease.

**Selection process:**

The selection methodology will comprise two stage processes –Personal Interview followed by Medical examination. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical fitness. The candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field, in the ratio of 1:5 subject to availability of suitable candidates.

**Medical Examination:**

The selected candidate will have to undergo medical fitness examination in DMRC nominated Hospital / Government Hospital as per the prescribed medical category. The details of medical standard can be seen on DMRC WEBSITE (Link—Career)

**No reimbursement on account of travel shall be made to the candidates appearing for the INTERVIEW.**

**How to apply:**

Eligible and interested candidates may apply as per the application format at Annexure-I. All relevant documents should be attached with the application.

**Schedule of Selection Process:**

1. The complete filled in application form should reach this office latest by **19/08/2016**.
2. Names of shortlisted candidates will tentatively be put up on our website on **30/08/2016 (6 pm)**. The shortlisted candidates will have to appear for interview on the scheduled dates and time with all original documents /testimonials and experience certificates. The interview will be **tentatively held in second week of September, at Metro Bhawan, Barakhamba Road, New Delhi**. No separate communications by post will be sent to the candidates individually. The candidates are required to go through the instructions for interview displayed on our website and appear for the interview accordingly along with original copies of testimonials. The candidates should be in constant touch with DMRC website **www.delhimetrorail.com** for updated information.
3. The names of the candidates, who qualify the selection process, will be uploaded in our website tentatively **by third week of September**.
4. The shortlisted candidates will be sent for medical examination as per the medical standards mentioned on DMRC website.
5. The detailed form to be filled up is enclosed. The candidates shall submit the filled in format and all the relevant documents and testimonials.
6. Incomplete applications or applications received after the due date will be summarily rejected. DMRC is not responsible for loss/delay in post.
7. DMRC is not responsible for any printing error that might have inadvertently crept in.

In case a candidate is already employed in a Govt. / PSU organization, the **NOC for attending the interview** from the present employer will be required at the time of interview.

**The eligible and willing candidates who fulfill the above mentioned eligibility criteria may apply along with their detailed particulars in the enclosed format by 19/08/2016, positively by speed post to:**

**THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPER SCRIBED WITH**

<p>Name of the post-----, Post Code----- To, <b>General Manager (HR)</b> <b>III<sup>rd</sup> Floor, Metro Bhawan</b> <b>Fire Brigade Lane</b> <b>Barakhamba Road</b> <b>New Delhi-110001</b></p>
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**दिल्ली मेट्रो रेल कॉर्पोरेशन लि०**  
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ADVTT. No. DMRC/PERS/HR/22/HR/2016 (88)

**ANNEXURE I**

**DMRC APPLICATION FORMAT**

AFFIX A RECENT  
PASSPORT SIZE  
SELF ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME	Addl. GM/Electrical				
B	POST CODE	01-AGM/E				
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/07/2016 (Min 58 years - Max 62 years)	YEARS	MONTHS	DAYS		
6	CORROSPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	OTHER					

12	<b>WORK EXPERIENCE (AS ON LAST DATE OF APPLICATION) (FILL ONLY THE APPLICABLE COLUMN)</b>			
I	<b>TOTAL EXPERIENCE</b>	<b>YEARS</b>	<b>MONTHS</b>	<b>DAYS</b>
<b>DETAILS OF EXPERIENCE</b>				
II	<b>CURRENTLY EMPLOYED / SUPERANNUATED</b>			
III A	<b>CURRENT ORGANIZATION (if currently employed)</b>			
B	<b>LAST ORGANIZATION (if superannuated)</b>			
IV	<b>DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)</b>			
V	<b>FOR RAILWAYS APPLICANT in <u>CDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)</b>			
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (CDA) with Grade pay</b>	<b>Period (To – From) dd/mm/yy – dd/mm/yy</b>
A				
B				
C				
D				
E				
III	<b>FOR PSU APPLICANT in <u>IDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)</b>			
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (IDA)</b>	<b>Period (To – From) dd/mm/yy – dd/mm/yy</b>
A				
B				
C				
D				
E				
IV	<b>DESIRED WORK EXPERIENCE</b>			
	<b>EXPERIENCE IN ENERGY AND EFFICIENCY IN THE FIELD OF SOLAR ENERGY</b>		<b>YES/NO</b>	
V	<b>BRIEF DESCRIPTION OF THE WORK EXPERIENCE</b>			

13	<b>WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>	<b>YES / NO</b>
	<b>IF YES, DETAILS OF CASE</b>	
14	<b>WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT</b>	<b>YES / NO</b>
	<b>IF YES, DETAILS OF INQUIRY</b>	
15	<b>NOC FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)</b>	<b>YES / NO</b>
16	<b>ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (only for currently employed applicants)</b>	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate

Name: \_\_\_\_\_  
 Mobile No. : \_\_\_\_\_  
 Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case Of Serving Employee)
4. APAR Last 5 years
5. Others (in case)