

 **DELHI METRO RAIL CORPORATION LTD**
(A Joint venture of Govt. of India and Govt. of Delhi)



The Life line of Delhi.

ADVT No. DMRC/PERS/22/HR/2018 (131) Dated: 07/09/2018

REQUIREMENT OF MANAGER/ASSISTANT MANAGER / LAND
ON RE-EMPLOYMENT BASIS FOR DMRC

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail based Mass Rapid Transit System for Delhi. The **Delhi Metro Rail Corporation, Lifeline of Delhi**, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 11500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Vijaywada, Mumbai, Lucknow etc. carry about 2.8 million passengers per day in Delhi & NCR. In addition to the above, DMRC has also been entrusted with the work of preparation of DPR for the High Speed Rail Link Project of Indian Railways at Trivandrum and the Monorail Project at Trivandrum and Kozhikode and consultancy work for different cities in India.

To meet with the immediate requirement of experienced personnel for DMRC and its allied projects, applications are invited from retired/experienced, dynamic and motivated persons having experience of working with Central Govt. / Govt. of GNCT of Delhi for the following **posts to be filled on Re-employment basis for DMRC initially for a period of one year, extendable based on requirement and performance.**

S.No	Post (Post Code)	No. of Posts ^{***}	Consolidated Pay*	Eligibility Criterion	Place of Posting	Mode of Induction	Age Limit on 01/07/18
1	Manager/ Land Post Code - 01- Ex/M/L	01 (One)	Rs. 60,700/-	Candidates working/ Retired from Central Govt. / Govt. of GNCT of Delhi Should be in grade Rs.15600 - 39100 (GP-6600) CDA (Pre-revised)	Delhi/ NCR	Re-employment	58-62 Years
2	Assistant Manager/ Land Post Code - 02- Ex/AM/L		Rs 47,200/-	Candidates working/ Retired from Central Govt. / Govt. of GNCT of Delhi Should be in grade Rs.15600 - 39100 (GP-5400) CDA (Pre-revised)			

Important:

* - The emoluments will be as per the extant rules of DMRC.

*** - All vacancies are provisional and subject to increase/decrease.

1. EDUCATIONAL QUALIFICATION: -

Essential: The candidate should be **Diploma/Degree in Civil Engineering** from a Govt recognized University/Institute.

Desirable: A Masters Degree in Civil will be desirable.

2. EXPERIENCE CRITERIA: - (AS ON LAST DATE OF RECEIPT OF APPLICATION)

For the post of Manager (Land)

Candidates working/ Retired from Central Govt. / GNCT of Delhi; should be in grade Rs.15600 - 39100 (GP-6600) CDA (Pre-revised).

For the post of Assistant Manager (Land)

Candidates working/ Retired from Central Govt. / GNCT of Delhi; should be in grade Rs.15600 - 39100 (GP-5400) CDA (Pre-revised).

3. WORK EXPERIENCE CRITERIA :- (AS ON LAST DATE OF RECEIPT OF APPLICATION)

Essential:

1. Work experience of not less than 30 years working in Central Govt and GNCT of Delhi.
2. Experience in valuation of property.
3. Experience in Liaisoning with various Govt. Department for Land Transfer cases.

Desirable:

Preference will be given to candidates having experience of Land acquisition.

Selection process:

The selection methodology will comprise of Personal Interview. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical fitness. The candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field, in the ratio of 1:5 subject to availability of suitable candidates.

No reimbursement on account of travel shall be made to the candidates appearing for the INTERVIEW.

How to apply:

Eligible and interested candidates may apply as per the application format at Annexure-I. All relevant documents should be attached with the application.

Schedule of Selection Process:

1. The complete filled in application form should reach this office latest by **01/10/2018**.
2. Names of shortlisted candidates will tentatively be put up on DMRC website after **15/10/2018 (6 pm)**.
The shortlisted candidates will have to appear for interview on the scheduled dates and time with all original documents /testimonials and experience certificates.

The interview will tentatively start from **First week of November'18, at Metro Bhawan, Barakhamba Road, New Delhi**. No separate communication, by post will be sent to the candidates, individually. The candidates are required to go through the instructions for interview displayed on DMRC website and appear for the interview, accordingly, along with original copies of testimonials.

The candidates should be in constant touch with DMRC website www.delhimetrorail.com for updated information.

3. The names of the candidates, who qualify the selection process, will be uploaded in DMRC website tentatively, by **Last week of November'18**.

Eligible and willing candidates for the aforesaid post may apply as per the application format at Annexure-I. The candidate must enclose all relevant proof /documents in support of qualification, experience & pay scale/gross salary.

The candidates presently employed in Govt. or Public Sector Undertaking (PSUs) should send their application through proper channel along with the copies of APARs for the last five years, Vigilance and D&AR clearance, so as to reach the under mentioned address by the stipulated date. The applications received after the stipulated date, will be summarily rejected.

Application Format: Please see Annexure (I).

The eligible and willing candidates who fulfill the above mentioned eligibility criteria may apply along with their detailed particulars in the enclosed format by 01/10/2018, positively by speed post to:

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPER SCRIBED WITH

<p>ADVERTISEMENT NO. _____</p> <p>Name of the Post _____, Post Code _____</p> <p>To,</p> <p>Chief General Manager (HR) IIIrd Floor, Metro Bhawan Fire Brigade Lane, Barakhamba Road New Delhi-110001</p>



दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

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ADVTT. No. DMRC/PERS/HR/22/HR/2018 (131)

ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A RECENT
PASSPORT SIZE
SELF ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/07/2017 (Min 58 years - Max 62 years)	YEARS	MONTHS	DAYS		
6	CORROSPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION	DIPLOMA/ B.E./B.Tech (Civil)				
B	OTHER					

12	WORK EXPERIENCE (AS ON LAST DATE OF APPLICATION) (FILL ONLY THE APPLICABLE COLUMN)			
I	TOTAL EXPERIENCE	YEARS	MONTHS	DAYS
	DETAILS OF EXPERIENCE			
II	CURRENTLY EMPLOYED / SUPERANNUATED			
III A	CURRENT ORGANIZATION (if currently employed)			
B	LAST ORGANIZATION (if superannuated)			
IV	DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)			
V	FOR GOVT SECTOR APPLICANT in <u>CDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name	Pay Scale (CDA)	Period (To – From) Dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
E				
F				
VI	FOR GOVT SECTOR APPLICANT in <u>IDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name	Pay Scale (IDA)	Period (To – From) Dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
E				
F				
VII	ESSENTIAL WORK EXPERIENCE			
A	WORK EXPERIENCE OF NOT LESS THAN 30 YEARS WORKING IN CENTRAL GOVT AND GNCT OF DELHI.		YES/NO	

B	EXPERIENCE IN VALUATION OF PROPERTY.	YES/NO
C	EXPERIENCE IN LIAISONING WITH VARIOUS GOVT. DEPARTMENT FOR LAND TRANSFER CASES	YES/NO
VIII	DESIRABLE WORK EXPERIENCE	
A	PREFERENCE WILL BE GIVEN TO CANDIDATES HAVING EXPERIENCE OF LAND ACQUISITION	YES/NO
I	BRIEF DESCRIPTION OF THE WORK EXPERIENCE	
13	WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS	YES / NO
	IF YES, DETAILS OF CASE	
14	WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT	YES / NO
	IF YES, DETAILS OF INQUIRY	
15	NOC FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)	YES / NO
16	ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED (only for currently employed applicants)	YES / NO
17	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)	
18	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)	

19	HOBBIES/INTERESTS

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No. : _____

Email ID: _____

Documents to be enclosed (whichever applicable)

1. Educational Certificates (Graduation, Post Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case Of Serving Employee)
4. APAR Last 5 years
5. Others (in case)