



दिल्ली मेट्रो रेल कॉर्पोरेशन लि०
DELHI METRO RAIL CORPORATION LTD.
 (A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)



The Lifeline of Delhi

ADVT No. DMRC/PERS/22/HR/2019(10) Dated: 31/07/2019

**REQUIREMENT OF EXPERIENCED CANDIDATES AS MANAGER / ASSISTANT
 MANAGER (LAND), ON CONTRACT BASIS**

The Delhi Metro Rail Corporation (DMRC) Ltd, a Joint Venture company with equity participation from Govt. of India and Govt. of National Capital Territory of Delhi has been entrusted with the responsibility of implementation of the rail-based Mass Rapid Transit System for Delhi. The Delhi Metro Rail Corporation, Lifeline of Delhi, prides itself on its ability to nurture its employees through its unique work culture. Today, DMRC empowered by about 14,500 employees with MRTS activities spread over Delhi NCR, Jaipur, Kochi, Mumbai, Lucknow etc., carry about 3 million passengers per day in Delhi & NCR. In addition to the above, DMRC is involved in providing consultancy services to number of cities within India and abroad.

To meet with the immediate requirement of experienced personnel working / retired having experience of working with Central Govt. / Govt. of GNCT of Delhi for the following **Executive posts in DMRC to be filled on Contract basis for DMRC:**

S.No	Post (Post Code)	No. of Posts ***	Consolidated Fee (pm) **	Eligibility Criteria	Mode of Induction	Age limit as on 01.08.2019
1	Manager (Land) Post Code: 01/M/L	2	Rs. 82,000/-	Candidates working / superannuated from Central govt. / Govt. of GNCT of Delhi. Should be in the Pay Scale of Rs. 15600-39100 (GP-6600) CDA	Contract basis	58-61 years
2	Assistant Manager (Land) Post Code: 02/AM/L		Rs. 63,800/-	Candidates working / superannuated from Central govt. / Govt. of GNCT of Delhi. Should be in the Pay Scale of Rs. 15600-39100 (GP-5400) CDA		

Important

*** Vacancies are provisional and subject to increase / decrease.

** Candidates shortlisted on contractual basis will be paid consolidated fees along with the applicable allowances as per extant policy.

NOTE - The term of contract of candidates, on re-employment fee basis, shall be till the age of 62 years, beyond which, if required, persons may be continued on consultant fee terms.

Eligibility Criterion:

A. Educational Qualification –

Essential – Diploma / Degree in Civil Engineering form a Govt. recognized University / Institute.

Desirable – Masters Degree in Civil.

B. Work Experience –

Essential –

- (i) Work experience of not less than 30 years working in Central Govt. and GNCT of Delhi.
- (ii) Experience in valuation of property.
- (iii) Experience in Liaison with various Govt. Department for Land transfer cases.

Desirable –

Preference will be given to candidates having experience of Land acquisition.

Screening process:

The screening methodology will comprise of Personal Interview. The screening process would judge different facets of knowledge, skills, experience, expertise, aptitude and physical ability. The candidates will be shortlisted for interview, based on their eligibility / relevant work experience, in the ratio of 1:5, subject to availability of candidates.

No reimbursement on account of travel shall be made to the candidates appearing for the INTERVIEW.

Schedule of selection:

1. Last date of receipt of duly filled in application (along with relevant documents) through Speed post is **20/08/2019**. Incomplete applications or applications received after the due date will be summarily rejected. DMRC shall not be responsible for loss / delay in post.
2. **The list of shortlisted candidates shall be uploaded on DMRC website on 03/09/2019 (tentatively) and interview will be held in the second week of September, 2019 at Metro Bhawan, Barakhamba Road, New Delhi (tentatively) (Complete details will be displayed on DMRC website).**
3. No separate communication, by post, will be sent to candidates individually. Candidates are required to go through the instructions / schedule for interview displayed on DMRC website and appear for the interview, accordingly along with original copies of testimonials.
4. **The final result will be declared by last week of September, 2019. (Tentatively).**

Eligible and willing candidates for the aforesaid post may apply as per the application format at **Annexure-I**. The candidate must enclose all relevant documents in support of their qualification, work experience, pay & pay scale (last drawn, in case of superannuated candidates).

The candidates presently employed in Govt. sector / Public Sector Undertaking (PSUs) should send their application through proper channel along with Vigilance and D&AR clearance, so as to reach the below mentioned address within the stipulated time. All candidates are required to submit copies of their APARs for the last five years

The duly filled in application form should be sent in an envelope super scribing the **Name of Post** on the cover prominently, **latest by 20/08/2019**, through speed post to the following address:

**Chief General Manager (HR)
Delhi Metro Rail Corporation Ltd
Metro Bhawan, Fire Brigade Lane,
Barakhamba Road, New Delhi.**



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ANNEXURE I

DMRC APPLICATION FORMAT

AFFIX A
RECENT
PASSPORT
SIZE SELF
ATTESTED
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME					
B	POST CODE					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/08/2019 (Min 58 years – Max 61 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:		PINCODE:		
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute / University	% or CGPA	Passing Year
A						
B						
12	WORK EXPERIENCE DETAILS (AS ON 01/08/2019) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED / SUPERANNUATED					
B	CURRENT ORGANIZATION (if currently employed)					
C	LAST ORGANIZATION (if superannuated)					
D	DATE OF SUPERANNUATION (dd/mm/yyyy) (if superannuated)					

II	FOR APPLICANT FROM Govt. organizations in <u>CDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (CDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
III	FOR APPLICANT FROM Govt. Organizations / PSU in <u>IDA SCALE</u> (Complete details of service / position held since joining) (separate sheet may be attached)			
	Post Held	Organization Name with place of posting	Pay Scale (IDA)	Period (From – To) dd/mm/yy – dd/mm/yy
A				
B				
C				
D				
IV	ESSENTIAL WORK EXPERIENCE			
	EXTENSIVE EXPERIENCE WORKING IN VALUATION OF PROPERTY / LIAISON WITH GOVT. DEPTTS. FOR LAND TRANSFER CASES			YES / NO
V	BREIF DESCRIPTION OF THE WORK EXPERIENCE			
13	WHETHER ANY PUNISHMENT / PENALTY WAS AWARDED TO APPLICANT IN LAST 10 YEARS			YES / NO
	IF YES, DETAILS OF CASE			
14	WHETHER ANY ACTION OR ENQUIRY IS GOING ON AGAINST APPLICANT			YES / NO
	IF YES, DETAILS OF ENQUIRY			
15	NOC, VIGILANCE AND D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)			YES / NO
16	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED			YES / NO
17	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)			
18	ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)			

19	HOBBIES / INTERESTS

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: _____

Place: _____

Signature of Candidate

Name: _____

Mobile No.: _____

Email ID: _____

Documents to be enclosed (whichever applicable)

- 1. Educational Certificates (Matric / Diploma / Graduation & Others)
- 2. Work Experience Certificate
- 3. NOC from Employer (in case of employees still in service)
- 4. Vigilance / D&AR Clearance (in case of employees still in service)
- 5. APAR Last 5 years